

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
THURSDAY, JUNE 20, 2013 6PM**

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, June 20, 2013 at 6pm at the Community Center Tecopa Hot Springs Road.

- I. Call to order and determination of quorum**
- **Robin Flinchum, Chairperson**
 - **Amy Noel, Vice Chairperson**
 - **Joseph Marks, Treasurer**
 - **Rich Regnell, Secretary**
 - **Marie Sanborn**

Chair Flinchum called the meeting to order at 6:04 pm, called roll and established a quorum.

Present: Chairperson, Robin Flinchum, Vice Chairperson Amy Noel, Treasurer, Joseph Marks
Member Marie Sanborn
Staff: Carl Dennett, Larry Levy
Absent: Secretary, Rich Regnell
Visitors: Sam Fann, Brad Goans, Jim Ramm

II. Confirmation of agenda / Reading of Minutes

- Unapproved minutes from the May, 2013, Regular Business Meeting— *Motion*
- Approved minutes from the March, 2013, regular meeting—*Motion*

Member Marks moved to approve the unapproved minutes from the May 2013 regular meeting
Member Sanborn 2nded, no further discussion, motion passed 4,0,0.

Member Noel move to accept the approved minutes with corrections from the March 2013
regular meeting Member Mark 2nded, no further discussion, motion passed 4,0,0.

III. Public Comment

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)

None.

IV. Correspondence for possible Board action and/or review

None.

V. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

None.

VI. Board, Officer, and Committee Reports:

A. Board Member Reports

1. Chairperson's Report

Nothing to report that is not on the agenda.

2. Treasury Report—*Motion Required*

1. Transaction Report—*Motion Required*

Member Marks moved to accept the treasury and transaction reports, Member Sanborn 2nded, there was some discussion and some items will be reviewed further under budget. Vote taken and passed 4,0,0.

B. Fire Chief's Report

Chief Levy reported there were six calls last month, 1 fire, 2 motor vehicle and 3 medical. One of the medical calls was a standby requested by the Sheriff's Office on a search and rescue.

We are still one ambulance short and Chief Levy aims to have it back on line before he leaves on vacation.

Still working on mutual aid agreements with Pahrump, and the National Park Service. Bill Ross's office added and restructured too much on the Pahrump agreement so it had to be redone, the NPS agreement is closer to completion.

C. Chief Administrator's Report

Admin Dennett reported there is an additional \$760.62 in ambulance income not reflected on transaction report. And we are all set now to bill for A-EMT services.

A-EMTs, Billy Eichenbaum and Carl Dennett passed Instructor II class with 94% each. Next step for teaching our own and others is to finish the ICEMA package and send in the yearly \$650 fee. They expect to start the first EMT training in October or November, which will cost the District approximately \$200 per student for books and on line access to tests and supplemental training.

Admin Dennett presented information on an EMS conference in Las Vegas in September and requested \$300 funding for registration and the exhibits hall. Early registration lasts until August 12, we will address in the next fiscal year budget.

There was additional discussion about fire fighter training. There will be another Fire Fighter 1 academy in Nye county, the cost will be fuel and books and Chief Levy would

like to send 1 or 2 people to that training.

Chair Flinchum called a break at 7:07pm and back to order at 7:14pm.

D. Committee Reports

1. Property Tax

Annual review coming up soon and we should be getting a disc to work from soon. Member Marks will assist with the review. It was suggested and agreed that all who participate document their hours spent on this project.

2. Budget

a. Grants

Haven't heard anything about the CDF grant yet.

b. Preliminary budget for 2013/2014

The Board reviewed the auditor's memo and worked through the 2012 - 2013 budget to bring line items into balance. Member Marks moved to amend our 2012 - 2013 budget with the following changes (listed below) and Member Sanborn 2nded, there was no further discussion, vote taken and passed 4,0,0.

from 5111	\$200	to 5012
5112	\$800	to 5012
5152	\$2,000	to 5012
5265	\$3,580	to 5012
from 5265	\$2,420	to 5311
5232	\$40	to 5311
from 5152	\$1000	to 5021
from 5351	\$300	to 5154
5351	\$1,800	to 5158
from 5152	\$340	to 5158
5152	\$500	to 5173

Admin Chief Dennett filled out the forms required by the auditor's office to effect these changes and submit them by the deadline on 6/21/13. All present board signed the forms with a note that minutes will follow.

Member Sanborn moved to submit the 2012-2013 as amended at this meeting as our 2013-2014 preliminary budget. Member Marks 2nded, there was no further discussion, vote taken and passed 4,0,0.

3. Fundraising

a. Report from California Special Districts Association on Auxiliary legal

questions

Chair Flinchum reported her correspondence with the CSDA on how the auxiliary can control its own funds. She will call an auxiliary and fundraising meeting soon, so the auxiliary can decide what it wants to do. The main fundraising event in the fall will go directly to the District as it has in the past. Donations to the auxiliary will not be tax deductible. They are to the district as a 5019 organization.

4. Development Committee

Chief Levy will submit the application for the renewal of BLM land for fire station before he leaves on vacation.

5. Ad Hoc

a. PILT

Nothing to report.

IX. Old Business

A. Update on District Board Member Training through California Special Districts

Nothing to report, Brad Goans hasn't talked them into free training and we have no money.

B. Update and Discussion on District Resolution and County Proposal to Reduce District Fees, review new resolutions

Chief Levy presented a revised resolution on this matter per our last meeting. A few minor changes were suggested. Member Noel moved to accept the resolution with the changes suggested, authorize Chair Flinchum to sign and send in as soon as complete. Member Marks 2nded, no further discussion, vote taken and passed 4,0,0.

X. New Business

A. Discuss and consider amending District Staff Vacation Policy to specify whether time accrues in the calendar or fiscal year

The policy was reviewed and it's clear that it's calendar year and does not accrue.

B. Review District fee schedule and discuss and consider adding search and rescue fee

There was discussion about the recent assistance on a SARs call. We are not equipped for SAR but we are able to respond on stand by for medical assistance. We billed that call under medical and will bill according to that schedule on any future calls of a similar type.

XI. Evaluate Distribution of Work Load

There's too much to do, but all are carrying on in good order and vacation will be good!

XII. Good of the Order

Pretty good. Thanks for having minutes and board packets ahead of time. Last page of the check ledger will be distributed in the future with the treasury and transaction reports to help us see beginning and ending balances.

XIII. Suggested Agenda Items for the next meeting.

Las Vegas EMS expo, do we have the funds?, review legal counsel choices, adopt a new fee schedule according to ICEMA changes especially for A-EMT services. Board vacancy and for August review of and adoption of 2013 - 2014 Budget.

XIV. Adjournment to the next Regular board meeting on Thursday, July 18, 2013 at 6:00 P.M. at the Tecopa Community Center.

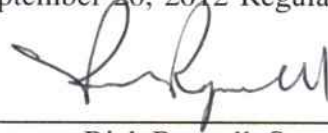
Member Marks moved to adjourn the meeting until the next regular meeting. Member Sanborn 2nded, vote taken 4,0,0. Chair Flinchum adjourned the meeting at 8:54pm.

Prepared by Amy Noel

I, Robin Flinchum, Chair and Rich Regnell, Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the September 20, 2012 Regular meeting of the Southern Inyo Fire Protection District.



Robin Flinchum, Chairman



Rich Regnell, Secretary