

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
August 17, 2017**

The Governing Board of the Southern Inyo Fire Protection District held a regular meeting on Thursday, August 17, 2017 at 6pm at the Community Center, 405 Tecopa Hot Springs Road, Tecopa, CA, 92389

- I. Call to order and determination of quorum
Robin Flinchum, Chairperson
Amy Noel, Vice Chairperson (absent)
Jim Furlough, Secretary
Gary Barkley, Director
Jon Zellhoefer, Director

Present: Chairperson Robin Flinchum, Secretary Jim Furlough, Director Gary Barkley,
Director Jon Zellhoefer, Chief Administrator Carl Dennett, Fire Chief Larry Levy.

Visitors: Cheryl Dietz, Ryan Thomas, Ed Thomas, Suzi Dennett

Chairperson Flinchum called the meeting to order at 6:00 pm, called roll and established a quorum.

II. Confirmation of Agenda/Reading of Minutes

Reading of the unapproved minutes of the January, June, and July 2017 Regular Meetings was postponed by a motion from Chairperson Flinchum, seconded by Director Barkley. Motion passed 4,0,0.

III. Public Comment

No public comments.

IV. Correspondence for possible Board action and/or review

Admin Dennett summarized communication received from Michele Hartshorn, Inyo County Clerk's Office, regarding a memo detailing Election Process and from Alisha McMurtrie, Inyo County Tax Collector, concerning changes in the manner in which swing loan interest will be computed from this point forward.

V. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

No consent calendar items

VI. Board, Officer, and Committee Reports

A. Board Member Reports

1. Board Chair Report- Chair Flinchum recognized retiring Chief Levy for his dedication and sacrifice and expressed gratitude for his years of service. Director Barkley asked that the record reflect that the Board in its entirety officially echoed the Chair's sentiments. Chief Levy received a standing round of applause from all those in attendance.

2. Treasury Report – None presented.

B. Fire Chief's Report

SIFPD responded to 4 calls this month. 2 fires and 2 medical.

C. Chief Administrator's Report

The annual audit preparations are nearly complete. Air conditioner replaced in SIFPD office.

D. Committee Reports

1. Property Tax- Chief Levy and Admin Dennett have completed and submitted the property assessment to the Inyo County Auditor's Office.

2. Budget

a. Budget/Grants update-Nothing to report

3. Fundraising-Chair Flinchum confirmed Saturday October 28th as 2017 date for Firehouse Fling. Daytime venue to be the Community Center. Hours of operation to be from 7am-5pm. Biscuits & Gravy Breakfast to kick off event from 7am-9am. Serving Hot Dog Lunch from 11am-1pm. Entertainment, vendor booths, Firefighter/ EMT drills with audience participation, Halloween treats for children, raffle prizes, and silent auction. Evening venue to be the Bistro. Hours of Operation to be from 5pm-10pm. Gary Barkley/Thomas Family BBQ Ribs Dinner. Proceeds to benefit SIFPD. Onstage musical entertainment throughout the evening. Parking for both venues donated by Ryan Thomas at overflow lot across the street from Community Center.

4. Development Committee-Nothing to report

VIII. Old Business

A. Update on water treatment facility project- Chief Levy provided a full update report. Water dispensing machine is operational. Grading to be completed.

B. Update on mobile home installation at permanent fire station- Chief Levy provided a full update report. Only remaining item on punchlist is installation of septic system.

C. Review and finalize new job descriptions-Previously accomplished. No changes.

D. Update on staff changeover- Admin Dennett provided a full update report. New Administrative Assistant successfully completed initial orientation. Additional training underway.

IX. New Business

A. Accept resignation of board member Amy Noel/Discuss recruitment of new members-

Chair Flinchum motioned to accept resignation. Director Zellhoefer suggested that it would be possible for the Board to waive the 30-day posting of Board vacancy and appoint a new director effective immediately. Further discussion resulted in a determination that no emergency existed that would justify this action at this time. Director Barkley seconded Chair Flinchum's motion. Motion passed 4,0,0. Director Barkley requested that a letter of appreciation be sent to Noel recognizing her service as a Director. Chair Flinchum to follow up.

Ed Thomas, community member and business owner, declared himself a candidate for the open position. Chair Flinchum referred to the Directors' Handbook and detailed the standard operating procedure to appoint. The vacancy will be posted for thirty days following which a new Director may be appointed at the September meeting.

X. Evaluate Distribution of Workload

Status quo. No serious concerns.

XI Good of the Order

No discussion.

XII Suggested Agenda Items for Next Meeting

No suggestions

XIII Adjournment to the next Regular board meeting, September 21, 2017, Tecopa Community Center

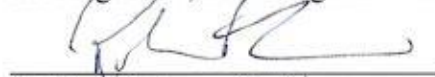
Motion made by Chair Flinchum to adjourn. Seconded by Director Barkley. Motion passed 4,0,0.
Meeting adjourned at 7:32 pm.

Prepared by:



Jim Furlough, Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the August 17, 2017 Regular Business Meeting of the Board of Directors Southern Inyo Fire Protection District.



Robin Flinchum, Chairperson