

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
THURSDAY, APRIL 19, 2012 6PM**

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, April 19, 2012 at Community Center Tecopa Hot Springs Road.

Present: Chairwoman, Robin Flinchum, Vice Chairwoman Amy Noel, Marie Sanborn, Rich Regnell, Secretary, Joseph Marks

Staff: Larry Levy, Carl Dennett

Absent:

Visitors: Sam Fann, Jim Ramm, Brad Goans



I. Call to order and determination of quorum

- **Robin Flinchum, Chairperson**
- **Amy Noel, Vice Chairperson**
- **Joseph Marks, Treasurer**
- **Rich Regnell, Secretary**
- **Marie Sanborn**

Chair Flinchum called the meeting to order at 6pm, called roll and established a quorum.

II. Confirmation of agenda / Reading of Minutes

- Approved minutes from the February 22, 2012 Regular Business Meeting—*Motion*
- Unapproved minutes from the March 23, 2012 Regular Business Meeting—*Motion*

The approved minutes from the February 22 meeting were presented for signing and filing. Chair Flinchum moved to accept the March 22 meeting minutes, Member Regnell 2nd, vote taken and passed 5,0,0

III. Public Comment

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)

There was no public comment

IV. Presentation by representatives of Bright Source Energy, Inc., regarding proposed development in Charleston View

Deferred to Fire Chiefs report.

V. Correspondence for possible Board action and/or review

Admin Dennett presented info from the Secretary of State, Statement of Facts, Roster of Public Agencies filing info for swing loan from Inyo County for review in case we need it.

VI. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

VII. Board, Officer, and Committee Reports:

A. Board Member Reports

1. Chairperson's Report

It was reported that Chair Flinchum and Vice Chair Noel met to chronicle the events leading up to the termination of former Chief Postle, including notes from closed sessions for the file. Typing up still to be finished but rough notes and info are in the personnel file if needed in future.

2. Treasury Report—*Motion Required*

a. Transaction Report—*Motion Required*

Vice Chair Noel moved to accept the transaction report Member Regnell 2nd. There was discussion, vote taken and passed 5,0,0.

B. Fire Chief's Report

On the mechanical side, Sierra 72 is back in service Sierra 73 is expected to be back in service next week. Both passed the ICEMA inspection last week. Rescue unit 2782 is in Chief Levy's auto shop and also expected to be running by next week as well. This is the unit that was in Charleston View.

After sorting through records and lack there of, Chief Levy has found there are five vehicles not currently registered; 2 lack a scale ticket which hopefully the CHP can do with portable equipment; for another 2 the title transfer was never established; and 1 title was lost in Nevada. These problems will hopefully be solved by 1 or 2 days time with the DMV.

Baker to Vegas run we are providing water for helicopter landing zone, no personnel. Chief Levy will be in training leaving Carl, Billy and Danny to respond for local calls. There was a report of vandalism to the water tank stationed temporarily at OST and hwy 127.

Fire academy is going well. Mutual aid agreement with Pahrump final version had some changes which Chief Levy will have Bill Ross review before signing. Chair Flinchum asked Chief to follow up on asking the county to waive parcel tax processing fees.

Bright Source negotiations continue. Chief Levy is working with Bill Ross to have Bright Source fund an independent review of our needs assessment that has already been submitted to Bright Source and the California Energy Commission (CEC). They have identified Wes Austin in Long Beach, who has vast experience in this area. There was confirmation that Bright Source can and will route trucked supplies through Las Vegas, but will have no control over workers. Bright Source work safety statistics apply only to work site and not increased traffic on the road to and from work.

C. Chief Administrator's Report

- a. Petty Cash
- b. Grant funding
- c. Form 700/Ethics Training/Conflict of Interest

Chief Dennett reported that the county is helping us acquire a 3-bay metal building for the fire station, County Planning is doing a blue print, we will need a fork lift to unload, Dennett is working out transportation with the County road service.

Loaner ambulance was returned to Lone Pine with a big thank you cake from . Billy and Carl were trained to teach CPR and passed with 100%. They are both set to take the EMT A entrance test. Maddie Grants won't be available until next year. There were five calls April 4-15. Petty cash is straightened out. Member Sanborn completed the ethics course Member Regnell and Marks still need to do the course. Computer available at the Fire station if needed.

D. Committee Reports

1. Property Tax
Member Marks is waiting on the command vehicle to be available to start the rounds (mpg checked at 13/mpg).
2. Budget
 - a. Budget Review 2012-2013
 - b. Swing Loan

Member Marks reported the 2012/13 budget will look a lot like our current budget. Swing loan needs to be approved in our minutes and ready by July 1 in case we need it, which is not yet apparent.

Chair Flinchum will work on this.

3. Fundraising
 - a. Raffle Tickets
Raffle tickets will be sold at the music festival for the beautiful quilt donated by Marlys Skarry and her quilting guild. Raffle will be called at the Fall Fundraiser.
4. Development Committee
Bright Source issues already discussed.
5. Ad Hoc
 - a. PILT: Member Regnell hasn't found any more on PILT funding, will be making more phone calls.

VIII. Old Business

- A. Vote to enact bylaw amendment regarding District's Regular Business meeting time and place
Member Marks moved that we move the regular meeting of the District to the 3rd Thursday of the month to meet at the Community Center. Member Noel 2nd, vote taken and passed 5,0,0
- B. Update on District Board Member training
Member Noel moved that we fill out the CSDA (California Special District Association) and gratefully accept Brad Goans offer to donate the fee for membership. Member Marks 2nd, there was discussion and vote taken and passed 5,0,0.

IX. New Business

- A. Grant funding options
Admin Dennett presented an opportunity to hire a grant writer for a fee of \$750, which would give us a template to follow for future grants. Member Marks moved that we go for it, Chair Flinchum 2nd. There was discussion particularly about funding source for this. Vote taken and passed 5,0,0.

X. Evaluate Distribution of Work Load

Chiefs could use some help on back filing. We will set a date for a work meeting next month.

XI. Good of the Order

It was good and business was completed in under two hours.

XII. Suggested Agenda Items for the next meeting.

Under old business, update on CSDA

XII. Adjournment to the next Regular board meeting on Thursday, May 17, 2012 at 6:00 P.M. at the Tecopa Community Center.

Member Noel moved we adjourn, Member Regnell 2nd vote taken and passed 5,0,0. Chair Flinchum adjourned the meeting at 7:55.

Prepared by Amy Noel

I, Robin Flinchum, Chair and Rich Regnell, Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the April 19, 2012 Regular meeting of the Southern Inyo Fire Protection District.



Robin Flinchum, Chairman



Rich Regnell, Secretary