

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
**APPROVED MINUTES OF THE**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday, June 21, 2023**

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Wednesday, June 21, 2023 at 6pm at the Hurlbut Rook Community Center.

**I. Call to order and determination of quorum**

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Linda Lee, Treasurer, Spencer McNeal, Secretary (arrived late), Larry Levy, Mike Jerry, Phil Worsman, Danny Macbrohn, Angie Sinohui, Billy Eichenbaum. Flinchum determines a quorum and calls meeting to order at 6:01.

**II. Confirmation of Agenda/Reading of Minutes:**

- A. Approve minutes from May regular and special meetings.
  - a. Zellhoefer moves to approve both as is. Lee seconds. Carries 3-0-0. McNeal hadn't arrived yet.

**III. Good of the Order**

**IV. Public Comment:** 3 minutes per participant

- A. Zellhoefer moves to treat the vacant chief's position as an emergency situation for a one-subject emergency meeting. Lee seconds. Carries 4-0-0.
- B. Zellhoefer moves to hire Worsman at \$1/year, hours TBD after conversation with Flinchum. Lee seconds. Carries 4-0-0.
- C. Zellhoefer moves to close the emergency meeting. Lee seconds. Carries 4-0-0.

**V. Correspondence**

**VI. Board, Officer and Committee Reports**

- A. Board Member Reports
  - a. Board Chair Report
  - b. Treasury/Budget Report
    - b.i. Lee moves to accept report as presented. Zellhoefer Seconds. Carries 4-0-0.
- B. Fire Chief's Report
  - a. 5 calls. 3 EMS 2 Fires
- C. Administrative Report
  - a. Medicare application for reactivation of our billing status is in and being processed.
  - b. Second Maddy payment still not arrived and no response from HHS
  - c. Got a quote from Golden State for our liability and workers comp insurance and they are about the same as what we are paying now with FASIS/FAIRA, so no change needed.
- D. Fleet Mechanic's Report
  - a. State of Motor Pool
    - a.i. S-71 at Enck's getting AC fixed. Chief Worsman will visit them tomorrow and determine if he wants them to do the job or do it himself.
- E. Committee Reports
  - a. Water Kiosk
  - b. Fundraising

**VII. Old Business**

- A. Update from chief on fire inspections
- B. Fire water tower/firehouse update
  - a. Report from chief on new fire house progress
    - a.i. Jerry will look at acquiring permits for electrical and sewer
    - a.ii. Levy: Robbie (Shoshone Propane) will donate a propane tank and plumb it for us. Macbrohn will do the concrete pad.
  - b. Seeking capital improvement grants (Infrastructure money)
    - b.i. Will know by December if we get big infrastructure grant
- C. Recruiting and training EMTs and firefighters
  - a. Update on training class
    - a.i. Eichenbaum: Class will happen soon.

**VIII. New Business**

- A. 6:30 Zoom meeting w/CSDA about membership
  - a. Zellhoefer moves to pay \$50/yr for membership. Lee seconds. Carries 4-0-0.
- B. Tax assessment time
  - a. Jerry will email lot list to Sinohui. Macbrohn and Sinohui will do drive around.
- C. Create a fee schedule for fire inspections
  - a. Levy: Use our current fee ordinance to calculate each inspection
- D. Charleston View property survey
- E. Porta potties for new property
- F. Splitting cost of getting generator/propane installed with water kiosk
  - a. Tabled. Worsman will look at things and offer input next month
- G. FY 23-24 Budget
  - a. Zellhoefer moves to accept the budget as presented, drawing \$25k from reserves. Lee seconds. Carries 4-0-0. Jerry will send to County. Need to schedule budget hearing.

**IX. Evaluate Distribution of Workload**

**X. Good of the Order**

**XI. Public Comment: 3 minutes per participant**

- A. Zellhoefer moves to change the monthly meeting to third Tuesday of the month at 6pm to accommodate Zatarain's attendance while his ALS class is going on. Lee seconds. Carries 4-0-0.

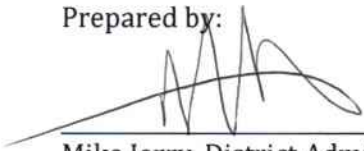
**XII. Suggested Agenda Items for Next Meeting**

- A. New chief's job description
- B. Produce water map for the District
- C. Generator at 501 Furnace Creek Rd. property

**XIII. Adjournment & Schedule next Regular Board Meeting: Tuesday, July 18, 2023 at 6PM.**

- A. Zellhoefer moves to adjourn. Lee seconds. Carries 4-0-0. Flinchum adjourns meeting at 8:02pm.

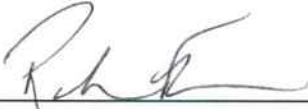
Prepared by:



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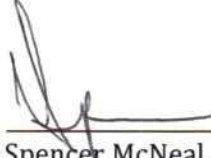
Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the June 21, 2023 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



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Robin Flinchum, Board Chairperson



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Spencer McNeal, Board Secretary