

**SOUTHERN INYO FIRE PROTECTION DISTRICT  
APPROVED MINUTES OF THE  
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS  
THURSDAY, SEPTEMBER 20, 2012 1PM**

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, September 20, 2012 at 1pm at the Community Center Tecopa Hot Springs Road.

**I. Call to order and determination of quorum**

**Robin Flinchum, Chairperson**

- **Amy Noel, Vice Chairperson**
- **Joseph Marks, Treasurer**
- **Rich Regnell, Secretary**
- **Marie Sanborn**

Chair Flinchum called the meeting to order at 1:05 pm, called roll and established a quorum.

**Present:** Chairwoman, Robin Flinchum, Vice Chairwoman Amy Noel, Member Marie Sanborn,

**Staff:** Larry Levy, Carl Dennett

**Absent:** Treasurer Joseph Marks, Secretary Rich Regnell

**Visitors:** Brad Goans, Sam Fann, William Ross

**II. Confirmation of agenda / Reading of Minutes**

Chief Dennet asked the item "Approved mileage reimbursement be moved to next meeting.

Approved minutes from the August 17, 2012 Regular Business Meeting– *Motion*

Minutes from the August 20, special meeting minutes will be presented next meeting.

Member Sandborn moved to accept the minutes of the August 17 Regular Business Meeting, Vice Chair Noel 2nded vote taken and passed 3,0,0.

**III. Public Comment**

**Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)**

None.

**IV. Correspondence for possible Board action and/or review**

Fire Chief Levy shared an invitation from Nye County \_\_\_\_\_ committee not as a member but as a neighbor Larry will attend by phone

Robin CSDA invite to sit in on advisory committees.

1:09 Member Regnell entered the meeting.

## V. Consent Calendar

**Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.**

none.

1:13 Member Joe Marks entered the meeting.

## VI. Board, Officer, and Committee Reports:

### A. Board Member Reports

#### 1. Chairperson's Report

Nothing to report that is not on the agenda.

#### 2. Treasury Report—*Motion Required*

##### 1. Transaction Report—*Motion Required*

The transaction reports were reviewed, question on HHE... project item into general operating expense. Chief Dennett will follow up and on small tools and instruments question. Member Regnell moved to accept the report Member Sanborn 2nded. There was no further discussion, vote taken and passed 5,0,0.

### B. Fire Chief's Report

Chief Levy reported there were 5 calls in the last month. 3 medical, 1 fire and 1 motor vehicle, 2 of 3 training session complete, one missed because he was out of town. Proper title for all vehicles except one have been completed, one left involves transferring title to California from NV. The Brush truck is in service. Hose has been tested. He's also been working on sorting out the conex boxes as the weather cools. Chief was asked by board to make sure he's keeping logs of how he's spending time and if he hasn't, to add copy of his calendar to time files. 1 Radio left to install in 2731 and all hand helds are up to date. Chief Levy asked for a board member to liaison with him on a weekly basis. Member Noel volunteered.

### C. Chief Administrator's Report

Chief Dennett would like to attend the EMCC meeting next Monday in Bishop and to be reimbursed for motel stay at about \$55. agreed. Dr. Andracki approved training schedule once a month and the first will be 9am Sat. morning. And will spend regular time reviewing what's in the ambulance for the whole team so as to make every volunteer able to assist in finding supplies that may be needed on a call. A-EMT training hospital rotations went well for him and Billy Eichenbaum is almost done and also doing

well. Working with ICEMA to see if they can do their field rotations in Pahrump. Volunteers Zmuda and Sinohui on their way to pick up a ton of bottled water that Crystal Geysler donated to SIFPD in response to their donation request. Yesterday they turned in donated plastics and cans to recycle in Barstow for a total of \$260 minus cost of fuel. Applause for Firefighters Zmuda and Sinohui.

#### **D. Committee Reports**

##### **1. Property Tax**

- a. Discuss and consider specific request to Inyo County Supervisors to waive/ reduce/ refund Tax Collectors fee for collection of Measure J funds

Chief Dennet presented from the minutes of the 9/3/02 Inyo county board of supervisors regarding amount charged from \$5 to 1.5% fee for property tax collection fee was waived reducing the fee from \$13,000 at \$5 to ~\$1,300 at 1.5% for two years and approved unanimously by the Board of Supervisors. Next steps to request a reduction in collection fees is for the SIFPD board to create and approve a resolution for a the same request for another 4 years to help us get out of our current financial crisis. There is also a statement from before measure J passed in which the estimate from the auditor that processing costs for property taxes would be about \$600 per year. All other Inyo county fire departments do participate in a portion of the property tax. A resolution on this matter will be prepared and submitted for approval at the next meeting.

##### **Budget**

- a. Review and Adjust 2012-2013 Budget for Posting

Review of the budget and adjustments made to income based on improved billing practices and abilities, anticipated donations and fundraising was also adjusted up.

Member Regnell moves approve the 2012-2013 budget for posting with changes as discussed subject to modification the 3rd week of October Member Marks 2nded. There was no further discussion, vote taken and passed 5,0,0.

##### **Fundraising**

- a. Firefighter's Bazaar

Chair Flinchum gave an update on the annual fundraiser to take place October 27 & 28 Event insurance discussion. The Resort does have event insurance but since the event is now two days, it would be a worthwhile for SIFPD to investigate event insurance.

##### **Development Committee**

nothing to report

##### **Ad Hoc**

- a. PILT  
nothing to report

Chair Flinchum called a break at 2:09 and we will come back for closed session

**VII. Closed Session, pursuant to Ralph M Brown Open Meetings Act (Government Code § 54956.9(b)) Potential litigation, Conference with legal counsel, 2 matters.**

Chair Flinchum called the meeting back to order at 2:25pm and the closed session, began conference with legal counsel. The closed session ended at 3:46 with no reportable actions pursuant to Government Code § 54956.9(b)

**VIII. Old Business**

Possible consideration and action; (relates to closed session)

1. ICEMA Draft Agreement

The ICEMA Draft agreement for A-EMT services as prepared by Bill Ross was reviewed and agreed to submit to ICEMA.

2. BrightSource Draft Agreement

Bright Source Hidden Hills project draft agreement as prepared by Bill Ross was reviewed and the Board directed Bill Ross to continue working on it with consultant Ron Coleman and Chief Levy in the direction they are going.

**IX. New Business**

Approve mileage reimbursement for Rob Zmuda and Angie Sinohui for Firefighter 1 Academy  
Item deferred to next meeting.

Discuss and consider applying for excess government equipment and supplies  
Presented by Chief Dennett opportunity to apply for excess government equipment and supplies. Member Noel moved to approve Chief Dennett moving forward on this opportunity. Member Regnell 2nded. There was no discussion, vote taken and passed 5,0,0.

Discuss and consider creation of vacation policy for District employees  
Chair Flinchum will work on a vacation policy for the board to review and pass that will include 2 weeks mandatory vacation each year, not to accrue and to include pay.

**X. Evaluate Distribution of Work Load**

OK

**XI. Good of the Order**

It was good.

**XII. Suggested Agenda Items for the next meeting.**

budget hearing, reimbursement for fire fighter one training milage

**XIII. Adjournment to the next Regular board meeting on Thursday, October 18, 2012 at 6:00 P.M. at the Tecopa Community Center.**

Member Marks moved to adjourn until the next regular meeting Member Regnell 2nded vote taken and passed 5,0,0.

Chair Flinchum adjourned the meeting at 4:45

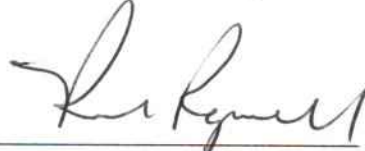
Prepared by Amy Noel

I, Robin Flinchum, Chair and Rich Regnell, Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the September 20, 2012 Regular meeting of the Southern Inyo Fire Protection District.



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Robin Flinchum, Chairman



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Rich Regnell, Secretary