

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
***APPROVED MINUTES OF THE***  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Thursday, August 22, 2024**

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, August 22, 2024 at 6pm at the Hurlbut Rook Community Center.

**I. Call to order and determination of quorum**

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Linda Lee, Treasurer (by phone), Spencer McNeal, Secretary, Mike Jerry, Larry Levy, Dan Macbrohn, Billy Eichenbaum, Eliza Woodall, Judy Palmer, Karen Pine, Genevieve Church, Daniel Hernandez, Cam Mayer, Colette Zelwer, Scott and Rose Colon. Flinchum calls meeting to order at 6:21 and established quorum.

**II. Confirmation of Agenda/Reading of Minutes:**

- A. Approve minutes from the July regular meeting. Lee moves to accept the minutes as presented. McNeal seconds. Carries. 3-0-1 with Zellhoefer abstaining.

**III. Good of the Order**

**IV. Public Comment:** 3 minutes per participant

**V. Correspondence**

**VI. Budget Hearing @ 6:45 pm**

- A. Lee moves to accept FY 24-25 budget as presented. Zellhoefer seconds. Carries 5-0-0.

**VII. Board, Officer and Committee Reports**

- A. Board Member Reports
- a. Board Chair Report
  - b. Treasury/Budget Report
    - b.i. Lee moves to accept treasury report as presented. McNeal seconds. Carries 3-0-1 with Woodall abstaining (see New Business Item C for appointment of Woodall to board).
- B. Fire Chief's Report
- a. 2 callouts. 1 EMS and 1 fire near Pahrump so they handled it.
- C. Administrative Report
- a. Report on efforts so far to retrieve our equipment and gear from former volunteers, as well as what further steps are required.
    - a.i. Levy: Worsman has been out of town since last meeting and we still have 2 vehicles at his property in Pahrump. That is all that is left for gear. We are still waiting on work product from him.
- D. Fleet Mechanic's Report
- a. State of Motor Pool – All good except 2782 which won't start.
- E. Committee Reports
- a. Water Kiosk
  - b. Fundraising

**VIII. Old Business**

- A. Fire inspections

- a. Levy is getting a list together of businesses needing to be inspected. CalFire will be doing the school if not already done. Levy will check on that.
- B. Report on new fire house progress
  - a. Zoom meeting Friday Sept 6 with the County.
- C. Recruiting and training EMTs and firefighters
  - a. Update on training class
    - a.i. Eichenbaum wants to start with a first responder class again to get interest from the community before having the EMT class. The board likes idea. Will probably start it in October.
    - a.ii. Eichenbaum needs a \$450 course for his CEUs and recertification. McNeal moves to spend up to \$600 toward that. Lee seconds. Carries 4-0-0.
  - b. Discuss and consider options for recruiting a new fire chief
    - b.i. Have received a couple of applications, including Bill Lutz.
  - c. Report from Flinchum on chief job description
- D. Update on radio communications
  - a. Satellite phones/radios purchase
    - a.i. Levy working on them. One works and one doesn't.
  - b. We have a new set of VHF radios when County shuts off the current UHF system.

## **IX. New Business**

- A. Fire commissioner
  - a. Zellhoefer moves to create this position of liaison between the Board and the Chief. No second. Issue shelved as unnecessary.
- B. Damage to Phil's Spartan engine
  - a. Claim submitted and begun.
- C. Zatarain resignation
  - a. Zellhoefer moves to accept Zatarain resignation. McNeal seconds. Carries 4-0-0.
  - b. Eliza Woodall expressed formal interest in being a board member. Colette Zelwer also presented formal interest in being on the board.
  - c. Zellhoefer moves to appoint Woodall to the rest of Zatarain's term. Lee seconds. Carries 4-0-0.
  - d. Lee wishes to drop to be an alternate member. Board wants to fill Zatarain's seat first and then let Lee drop off. She will be a board member until the end of this meeting. Woodall moves as above. Zellhoefer seconds. Carries 3-0-1 with Lee abstaining.
- D. Connect well to fire water storage tank
  - a. Need to find out from the state what is required to connect to the water kiosk's well. Will be agenda item at next water kiosk committee meeting.
- E. SIFPD's compliance with grand jury report
  - a. Re-email report to board and Levy
    - a.i. Fire inspector training
- F. Semi-annual review of IIPP (Board Policy 3010)
  - a. Zellhoefer moves to approve as presented with no need for modifications. McNeal seconds. Carries 4-0-0.
- G. Report on Zoom meeting w/Senator Alvarado-Gil's staff

## **X. Evaluate Distribution of Workload**

## **XI. Good of the Order**

## **XII. Public Comment: 3 minutes per participant**

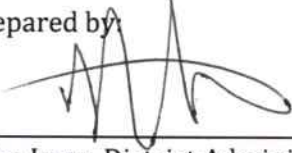
## **XIII. Suggested Agenda Items for Next Meeting**

- A. Cam Mayer presentation to the board.

B. Board requests 2180 will be next policy to review

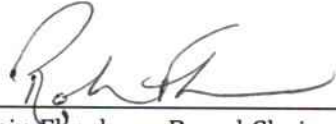
**XIV. Adjournment & Schedule next Regular Board Meeting:** Thursday September 19th at 6PM in Charleston View. Lee will get reservation. Zellhoefer moves to adjourn. Woodall seconds. Carries 4-0-0. Flinchum adjourns meeting at 8:02pm.

Prepared by:



Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the August 22, 2024 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Board Chairperson



Spencer McNeal, Board Secretary