

SOUTHERN INYO FIRE PROTECTION DISTRICT
UNAPPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, June 27, 2024

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, June 27, 2024 at 6pm at the Hurlbut Rook Community Center.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair (by phone)*, Spencer McNeal, Secretary (arrived at 6:20), Ian Zatarain, Director, Mike Jerry, Larry Levy, Dan Macbrohn, Billy Eichenbaum, Phil and Chrystel Worsman, David Alcon, Patrick Donnelly, Scott and Rose Colon, Paul Postle, Cynthia Kienitz. Flinchum calls meeting to order at 6:10 and establishes quorum.

II. Confirmation of Agenda/Reading of Minutes:

- A. Approve minutes from the May regular and June special and emergency meetings.
 - a. Flinchum: Emergency meeting needs a few changes. Will get with Jerry.
 - b. Zellhoefer moves to approve the May regular and June special meeting minutes as presented. Zatarain seconds. Carries 3-0-0.

III. Good of the Order

IV. Public Comment: 3 minutes per participant

V. Correspondence

VI. Closed Session pursuant to Government Codes § 54954-54962 to discuss personnel matters.

- A. No actions taken during closed session

VII. Board, Officer and Committee Reports

- A. Board Member Reports
 - a. Board Chair Report
 - b. Treasury/Budget Report
 - b.i. Zellhoefer moves to approve budget report as presented. McNeal seconds. Carries 4-0-0.
- B. Fire Chief's Report
- C. Administrative Report
 - a. Report on efforts so far to retrieve our equipment and gear from former volunteers, as well as what further steps are required.
 - b. Levy agrees to be interim chief for 60 days.
 - c. Determine who the fire commissioner is (board member who is liason between the board, crew and community)
- D. Fleet Mechanic's Report
 - a. State of Motor Pool
- E. Committee Reports
 - a. Water Kiosk
 - b. Fundraising

VIII. Old Business

- A. Fire inspections
- B. Report on new fire house progress
- C. Recruiting and training EMTs and firefighters
 - a. Update on training class
 - b. Discuss and consider options for recruiting a new fire chief.
 - b.i. Zellhoefer moves to solidify Chief's job description before we advertise
 - b.ii. Jerry will post job opening for chief on website and posting locations after consulting with Flinchum on content of posting
 - b.iii. McNeal will work on a direct mailing to district constituents regarding the Chief's position opening
- D. Update on radio communications
 - a. Satellite phones/radios purchase

IX. New Business

- A. Bonanza Peak Solar Project
 - a. Patrick Donnelly will present his offer to be our liaison
 - b. Zellhoefer moves to make Donnelly our liaison for this project.. Zatarain seconds. Carries 4-0-0.
- B. Special Assessments due 7/15/24.
 - a. Levy will do it for \$18/hr.
 - b. Zellhoefer moves to pay Levy \$18/hr for any hours he puts in as interim chief, including the tax assessment work. McNeal seconds. Carries 4-0-0.
- C. FY 24-25 Preliminary Budget due 6/30/24.
 - a. Review preliminary budget as modified at June 10 special meeting
 - b. McNeal moves to accept preliminary budgets as presented. Zatarain seconds. Carries 4-0-0.

X. Evaluate Distribution of Workload

XI. Good of the Order

XII. Public Comment: 3 minutes per participant

XIII. Suggested Agenda Items for Next Meeting

- A. Fire commissioner
- B. Revive auxilliary
- C. Drug testing candidates for EMT after their class, not before
- D. Damage to Spartan engine (Jerry will look up insurance options in meantime)

XIV. Adjournment & Schedule next Regular Board Meeting: Thursday July 18th at 6PM in Tecopa.

- A. Zatarain moves to adjourn. Zellhoefer seconds. Carries 4-0-0. Flinchum closes meeting 8:53.

* Jon attended remotely from the following location: 3699 Hwy 49 South, Mariposa, CA 95338

Prepared by:

Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the June 27, 2024 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

Robin Flinchum, Board Chairperson

Spencer McNeal, Board Secretary