SOUTHERN INYO FIRE PROTECTION DISTRICT
UNAPPROVED MINUTES OF THE
<u>REGULAR</u> MEETING OF THE BOARD OF DIRECTORS
Thursday, August 20, 2026

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, August 20, 2026 at 6pm at the Hurlbut Rook Community Center.

I. Call to order and determination of quorum
Present: Cameron Mayer, Vice-Chair, Eliza Woodall, Secretary, Colette Zelwer, Treasurer, Bill Lutze, Mike Jerry, Cynthia Kienitz, Meghan McCamman via Zoom, Judy Palmer via Zoom.

II. Good of the Order

III. Public Comment: 3 minutes per participant

IV. Consent Agenda (Items that are considered routine and are approved in a single motion)
- A. Approve minutes from the July regular meeting.
- B. Approve changes to board policy sections 2250, 2251, 2255, 2260 and 2290.
- C. Neither document passed muster so will correct and try again next month.

V. Correspondence

VI. Meaghan McCamman Presentation
- A. Presented two grants to help with cooling center challenges and desired SIFPD involvement as co-applicants.
  - a. We can't do anything involving significant person hours due to our present workload and limited staff. So we agreed to participate in any way that was minimal in terms of effort levels and time involved, like writing letters of support for these grants.
- B. Fire station update: See Item VII. f. below.

VII. Board, Officer and Committee Reports
- A. Board Member Reports
  - a. Board Chair Report
  - b. Treasury/Budget Report
    - b.i. Budget report tabled until next month due to no budget-to-actuals printed for the meeting.
    - b.ii. End of last FY got an additional $2k in interest; getting a fairly low interest rate of 2-3%; could increase budgeted interest income for the FY.
    - b.iii. Capital Expense plan still in process (waiting for wrap up of last FY). Will move forward in September once accrual period is done and we have better final reports.
- B. Fire Chief's Report
  - a. Since our last meeting we had 4 calls for service. Two were Motor Vehicle accidents with Fire and EMS responding. 2 were EMS calls. We had 2 to 3 volunteers respond to each.
- C. Administrative Report
  - a. Jerry taking vacation 9/23-10/6.
- D. Fleet Mechanic's Report
  - a. S71 (Ambulance) air conditioner compressor went out. It was repaired with a new compressor and during the inspection it was discovered that three of the tires in the rear had severe rock damage, possibly from a call in the mountain area south of Noonday, as it was several miles of dirt road. The tires were replaced and the unit is back in service.
  - b. Command vehicle 2790 has the decals placed on it and has been serviced and is in service. It still needs to go to the light installer in Vegas for emergency lighting reprogram/upgrade to eliminate the blue lights that are currently in the light bar.

        c. The GMC Brigadier fire truck is at King's Truck & RV in Pahrump having a new water pump and service completed. Will probably be ~$4k.

E. Committee Reports
    a. Water Kiosk
    b. Fundraising
        b.i. Have recruitment stuff in merch booth at event this fall.

F. Long-Term Planning
    a. Fire Stations
        a.i. McCamman presented the draft RFP that will be going out within the next few weeks to find the contractor who will build the fire station. The RFP will only be for the shell of the building and outer infrastructure. Once the contractor is identified, we will negotiate with them the building of the interior spaces.
        a.ii. Lutze requested that they also give us a quote for some 3'x3'windows in case we want to install them in certain places around the building.
        a.iii. The letter to initiate the grant funds has not been triggered yet, but once the RFP is ready for publication, McCamman will trigger the grant money.
    b. Recruitment

VIII. Old Business

A. Update on radio communications.

IX. New Business

A. Discuss the County's proposal regarding the district's partnering with the county on the grant for converting the Community Center into a cooling center. (McCamman)
    a. See Section VI above.

B. Discuss and create a cooling center protocol/procedure for future outages/events.
    a. Lutze will talk to Anna Scott.

C. Cynthia Kienitz fundraising pilot proposal.
    a. Brought new set of documents.
        a.i. Board Resolution: new version with teeth (to be reviewed). Would need to be approved at next Board meeting. Does County/Legal need to review the Resolution before we approve?
        a.ii. MOU with Ted would then be worked out after Resolution is approved.
        a.iii. Lutze: The county has lots of template MOUs we could use to help with this.
        a.iv. Who would we need to talk to at the county about this?
    b. Ted is OK with this just getting started, as long as we are moving forward with it.

D. Modify 834001 budget to move $1k from 5012 to 5351.
    a. We should probably recalculate the budget anyway due to upgrading from Isp.net to Starlink for the office internet.
    b. Zelwer and Jerry will redo this proposed change with Starlink numbers added (maybe go to 4k?)

E. Review and make any needed changes to board policy sections 3015 and 3020.
    a. Tabled.

X. Good of the Order

XI. Public Comment: 3 minutes per participant

XII. Suggested Agenda Items for Next Meeting

XIII. Adjournment & Schedule next Regular Board Meeting: Thursday September 17th at 6PM in Tecopa. Zelwer moves to adjourn. Woodall seconds. Carries 3-0-0. Mayer adjourns meeting at 8:14.

Prepared by:

Mike Jerry, District Administrator/Secretary

I, Cameron Mayer, Vice-Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the August 20, 2026 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

Cameron Mayer, Board Vice-Chairperson

Eliza Woodall, Board Secretary