

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
June 16, 2016**

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, June 16, 2016 at 6pm at the Community Center Tecopa Hot Springs Road.

I. Call to order and determination of quorum

- Robin Flinchum, Chairperson
- Amy Noel, Vice Chairperson
- Toni Kizzia, Secretary
- Patrick Donnelly, Treasurer
- Gary Barkley, Member

Present: Chairperson Robin Flinchum , Vice Chairperson Amy Noel, Treasurer Patrick Donnelly, Secretary Toni Kizzia,

Staff: Larry Levy, Carl Dennett

Absent: Gary Barkley, Member

Visitors: Sam Fann

Chairperson Flinchum called the meeting to order at 6:06 pm, called roll and established a quorum.

II. Confirmation of agenda / Reading of Minutes

- Unapproved minutes for the May 19, Regular Business Meeting were reviewed and with no corrections, Member Kizzia moved to approve the minutes for May and member Donnelly 2nd, motion passed 4,0,0.

III. Public Comment

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)

- None.

IV. Correspondence for possible Board action and/or review

Chief Levy has received correspondence regarding Cal Fire District and SIFPD mutual aid agreement. Please add to agenda for next meeting.

V. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

- None.

VI. Board, Officer, and Committee Reports:

A. Board Member Reports

1. Treasury Report—*Motion Required*

1. Transaction Report—*Motion Required*

Reports were reviewed. Member Donnelly asked the staff about completing their delayed expenditures before the fiscal year end and they replied that they would have them completed. A discussion ensued about our Wells Fargo account. Larry reports revenue collected in bank of \$8300.00 towards our new office project, hurray Larry! \$3300.00 has been dispensed so far.

Member Donnelly moved to accept the transaction reports Member Kizzia 2nd, with no further discussion vote taken and passed 4, 0,0.

Do not remember what this expenditure was for or figure is correct. RF

~~... (wrong page) ...~~

B. Fire Chief's Report

The Fire Chief gave his report, 5 calls for service, 3 Medical, and 2 Motor Vehicle. Vehicles in same condition as last month, diesel still in shop, 2 running ambulances, SCBA bottles back in service. SCBA Compressor may require a service call. Larry attended a free training on responding to incidents involving alternative fuel vehicles. Training was put on by NFPA, free material available for digital download. Member Noel suggested purchasing flash drives for downloads.

C. Chief Administrator's Report

Chief Admin gave his report, he polled the EMT's and Firefighters regarding call out pay and all were willing to go without or reduced call out pay. A discussion ensued and the general consensus was that we would only consider eliminating call out pay if the District is in a dire emergency and as of the most recent reading of the budget reports, we are not there.

#5640 is the new budget line item for new fire station, it is now in #5265 but needs to be moved. A discussion ensued regarding a temporary or permanent line item for new fire house. ? RF

Request from EMT's for an advanced EMT class. Would cost \$850 through ICEMA. We can teach it but not certify it. To be added to the agenda as a voting item for next meetings

D. Committee Reports

1. Property Tax

Nothing to report

2. Budget

a.Grants update: Larry working on Community Development Block Grant for a Garage structure through the Planning Dept. Member Donnelly

in-kind
RF

working on a grant through the Land and Water Conservation Act for a swimming pool! Would cover 50% of the cost while we could in turn supply **in-kind** labor etc. If the Fire Dept can justify the use of a large body of water for fire suppression. He is also looking at Wal Mart Community Grants for \$5000. He'll do the paperwork, Member Kizzia to do the footwork.

b.2016/2017 Preliminary Budget workshop session

Suggestions were made regarding hourly and salaried workers. It was suggested to break out four new budget line items for hourly workers, salaried workers, call out pay, and in house maintenance mechanic. A motion was made to do this by Member Donnelly and Member Noel 2nd. Motion passed 4,0,0. Just a note: we brought in 90% of our revenue and spent 76% of our budget with just under a month remaining-woo hoo!

???, preliminary assessment (premature) of year's end budget totals
RF

c. Water Project Budget Proposal

Larry working on a blank budget report to get started on, the Board needs to approve a budget before funds can be released.

3. Fundraising

a. Future Events

1. Firehouse Fling last weekend in October to be held at the Resort. Passed the hat among board members collecting donations for Marlys Skarry to buy quilt backing for raffle quilt. Raised \$38.00, Jackie Longacre matched that.
2. Other possible events: We have lots of frozen shredded chicken for chicken enchilada party to be held on or before the time ballots are mailed to registered voters in the District.

b. T-shirt sales and jar money: nothing to report

14. Development Committee

Nothing to report.

VII. Old Business

A Update on water treatment facility project.

Will be an RO system, not filtration as originally suggested in the studies. The issue

now is how to dispose of the waste water from said system and whether more funds are available. Lahontan does not want it in the existing waste ponds. There is a conference call on Tuesday with the Inyo water team. **So many things wrong with the process thus far! ???**

Refers to the many complications, procedural and permitting difficulties, conflicting reports from various agencies. RF

A Update on mobile home installation at permanent fire station

The pad is ready for the mobile home. The hang up now is the building permitting as owner/builder workers comp insurance is required.

A Planning for next ballot initiative campaign

Carl to get a new voters list complete with labels and we will have a chicken dinner.

VIII New Business

1. Discussion regarding call out pay structure: Call out pay to be a new category on budget, we will give people the option to accept or refuse their call out pay.

2. Discuss and consider approval of agreement between Cal Fire and SIFP: Still looking at operating plan, we will revisit next meeting.

3. Discuss and consider board job descriptions, as well as recruitment strategies for new board members: Member Patrick Donnelly is moving away, we wish him much success in his new life and thank him sincerely for his expertise and help! He will continue to help us out via phone for a little while until we can find and appoint or elect new Board members.

IX. **CLOSED SESSION** (In accordance with the Ralph M. Brown Open Meetings Act, discussions involving performance of District personnel should remain confidential.)

Annual performance evaluation of District employees and employee job descriptions.

Postponed until next meeting July.

X **Evaluate Distribution of Work Load.**

XI All is well

XI **Good of the Order**

It's good.

●XII. **Suggested Agenda Items for the next meeting.**

Water Project

AEMT Class

Recruiting for Board members
Evaluate job descriptions
Cal Fire MOU

XIII. Motion was made to adjourn by Member Noel, motion 2nd by Member Donnelly. Passed 4,0,0. Meeting adjournment to the next Regular board meeting on July 21, 2016, at the Tecopa Community Center.

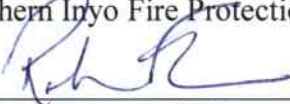
believe to be correct RF

Prepared by:

Prepared by Toni Kizzia

I, Robin Flinchum, Chair and Toni Kizzia, Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the May 19, 2016 Regular meeting of the Southern Inyo Fire Protection District.

error RF



Robin Flinchum, Chairman

Toni Kizzia, Secretary