

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
July 20, 2017**

The Governing Board of the Southern Inyo Fire Protection District held a regular meeting on Thursday, July 20th, 2017 at 6pm at the Community Center, 405 Tecopa Hot Springs Road, Tecopa, CA, 92389

- I.** Call to order and determination of quorum
Robin Flinchum, Chairperson
Amy Noel, Vice Chairperson (absent)
Jim Furlough, Secretary
Gary Barkley, Director
Jon Zellhoefer, Director (absent)

Present: Chairperson Robin Flinchum, Secretary Jim Furlough, Director Gary Barkley

Visitors: No visitors

Chairperson Flinchum called the meeting to order at 6:00 pm, called roll and established a quorum.

- II. Confirmation of Agenda/Reading of Minutes**
Chairperson Flinchum motioned to confirm Agenda as presented. Seconded by Director Furlough.
Passed 3,0,0.

Chair Flinchum moved to postpone reading of the unapproved minutes of the January 17th 2017 and the June 18th 2017 Regular Meeting. Seconded by Director Barkley. Passed 3,0,0.

III. Public Comment: None

IV. Correspondence for possible Board action and/or review: None

V. Consent Calendar: No items

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

VI. Board, Officer, and Committee Reports

A. Board Member Reports

1. Board Chair Report- Nothing to report

2. Treasury Report: Motion to defer Treasury Report by Chair Flinchum. Seconded by Director Barkley. Passed 3, 0, 0.

a. Transaction Report: Motion to postpone transaction report by Director Furlough. Chair Flinchum seconded. Passed 3,0,0.

- B. Fire Chief's Report**-4 calls. 1 motor vehicle, 1 medical, and 2 fire (1 in Sandy Valley). Chief Levy reported the brush truck out of service and advised of the need for a detailed map of Sandy Valley to ensure location accuracy in the event of any future incident response.
- C. Chief Administrator's Report**-Admin Assistant Zalunardo and Chief Admin Dennett will attend SAR and other training for 3 days in Death Valley at the end of the month. Training is being subsidized by the National Park Service and lodging for two nights is being donated by Xanterra in consideration of SIFPD EMT classes offered at no charge to their respective staff.
- D. Committee Reports**
 - 1. Property Tax:** No report
 - 2. Budget**
 - a. Grants update:** No report
 - b. Review budget changes relevant to staff changeover:** No changes
 - 3. Fundraising:**
 - a. Upcoming Events:** Pahrump Fall Festival September 21-23
 - b. T-shirt sales and jar money:** No report
 - c. Planning Fall Fundraiser:** Meeting to be scheduled for early August.
 - 4. Development Committee:** No report

VIII. Old Business

- A. Update on water treatment facility project:** Operating permit expected soon.
- B. Update on mobile home installation at permanent fire station:** Septic location issues.
- C. Review and finalize new job descriptions:** No revisions. Motion made by Chair Flinchum to finalize new job descriptions as presented. Second by Director Barkley. Passed 3,0,0.

IX. New Business

- A. Discuss and consider temporary loan from SIFPD account 834001 to SIFPD 834003 (water project) in the amount of \$2000.00 to pay current expenses:** Subsequent to discussion of a preferred repayment term not to exceed two months and further Board discussion and consideration of request, Chair Flinchum moved to approve and authorize a temporary loan in the amount of \$2000.00 to pay current expenses. Seconded by Director Furlough. Passed 3,0,0.
- B. Discuss and consider creation of \$300.00 petty cash fund for water project. To be used for unanticipated expenses that otherwise might interrupt vending machine operation and to keep vending machine supplied with change:** Subsequent to discussion and Board consideration, Chair Flinchum moved to approve and authorize the creation of a \$300.00 petty cash fund for the water project to be administered by Larry Levy while serving in the capacity of Water Project Supervisor. Director Barkley seconded. Passed 3,0,0.

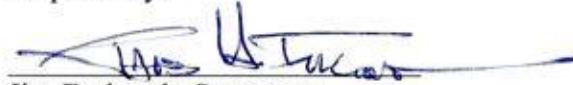
- X. Evaluate Distribution of Workload:** No current issues

- XI Good of the Order:** No discussion

XII Suggested Agenda Items for Next Meeting: No suggested items.

XIII Adjournment to the next Regular Business Meeting, August 17, 2017, Tecopa Community Center.
Motion made to adjourn by Chair Flinchum. Seconded by Director Barkley. Motion passed 3,0,0.
Meeting adjourned at 7:12 pm.

Prepared by:



Jim Furlough, Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the July 20, 2017, Regular Business Meeting of the Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Chairperson