

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
**APPROVED MINUTES OF THE**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday, October 19, 2023**

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Wednesday, October 19, 2023 at 6pm at the Hurlbut Rook Community Center.

**I. Call to order and determination of quorum**

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Ian Zatarainarain, Director, Mike Jerry, Billy Eichenbaum, Dan Macbrohn, Angie Sinohui, Phil Worsman, Chrystal Worsman. Flinchum establishes a quorum and calls meeting to order at 6:00.

**II. Confirmation of Agenda/Reading of Minutes:**

- A. Approve minutes from the September meeting. Need to add to the minutes that several Charleston View members were in attendance had numerous comments and questions about a call. Zatarain moves to accept the minutes with the above added. Zellhoefer seconds. Carries 3-0-0.
- B. Jerry will check with Rose about moving the board meetings to Tuesdays starting in December.

**III. Good of the Order**

**IV. Public Comment:** 3 minutes per participant

**V. Correspondence**

**VI. Board, Officer and Committee Reports**

- A. Board Member Reports
  - a. Board Chair Report
  - b. Treasury/Budget Report
    - b.i. Zellhoefer moves to approve budget report as presented. Zatarain seconds. Carries 3-0-0.
- B. Fire Chief's Report
  - a. 2 EMS calls
  - b. Burn permit granted for Tecopa Takeover. Chief wants an engine there.
- C. Administrative Report
  - a. Medicare approved reactivation of our District for billing
- D. Fleet Mechanic's Report
  - a. State of Motor Pool
    - a.i. S-71 is back in service. AC problem was broken wire. Zellhoefer moves to permanently ban Encks from our list of vendors and reimburse Chief for his \$300 payment to Encks. Zatarain seconds. Carries 3-0-0.
    - a.ii. S-73 down with rear brake issues.
    - a.iii. Reopen issue around 2732 surety bond and getting plates on it
- E. Committee Reports
  - a. Water Kiosk
  - b. Fundraising
    - b.i. Flea market on President's Day weekend

**VII. Old Business**

- A. Fire inspections
- B. Fire water tower/firehouse update

- a. Report from chief on new fire house progress
- b. Seeking capital improvement grants (Infrastructure money)
- C. Recruiting and training EMTs and firefighters
  - a. Update on training class
    - a.i. Billy and Chief requested \$650 fee for Billy (and possibly Ian) to become a CE provider for our District. Zatarain moves to authorize the expense. Zellhoefer seconds. Carries 3-0-0.
  - b. Chief has two new members for District. Jerry will get paperwork going on them.

**VIII. New Business**

- A. Update on purchase of F550 fire vehicles
  - a. Zatarain moves to pay cash for vehicles. Zellhoefer seconds. Carries 3-0-0.
- B. Charleston View property survey
  - a. Report from Flinchum on conversation with Steven Scow
- C. Update on radio communications
- D. Update Fee Schedule
  - a. Chief will put together new rates and present next month
  - b. Jerry will clean up ordinance to eliminate superfluous language/sections
- E. Discuss changes at Front Site/Prairie Fire, space port, air races and other upcoming developments in Charleston View
- F. Discuss frequency of meeting in Charleston View
  - a. Flinchum moves we meet every third month. Zatarain seconded. Carries 3-0-0.

**IX. Evaluate Distribution of Workload**

**X. Good of the Order**

**XI. Public Comment:** 3 minutes per participant

**XII. Suggested Agenda Items for Next Meeting**

**XIII. Adjournment & Schedule next Regular Board Meeting:** Thursday, November 16, 2023 at 6PM

- A. Zatarain moves to adjourn. Zellhoefer seconds. Carries 3-0-0. Flinchum adjourns meeting at 7:50 pm.

Prepared by:



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Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the October 19, 2023 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



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Robin Flinchum, Board Chairperson



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Spencer McNeal, Board Secretary