

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
***APPROVED MINUTES OF THE***  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Thursday, July 25, 2024**

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, July 25, 2024 at 6pm at the Hurlbut Rook Community Center.

**I. Call to order and determination of quorum**

Present: Robin Flinchum, Chair, Linda Lee, Treasurer (by phone), Spencer McNeal, Secretary, Mike Jerry, Larry Levy, Eliza Woodall, Phil Worsman, Chrystel Worsman, Rose Colon. Flinchum called meeting to order at 6:15 and established quorum.

**II. Confirmation of Agenda/Reading of Minutes:**

- A. Approve minutes from the June regular and emergency meetings. McNeal moves to approve both minutes as presented. Lee seconds. Carries 3-0-0.

**III. Good of the Order**

**IV. Public Comment:** 3 minutes per participant

**V. Correspondence**

**VI. Board, Officer and Committee Reports**

- A. Board Member Reports
- a. Board Chair Report
  - b. Treasury/Budget Report.
    - b.i. Lee moves to approve as presented. McNeal seconds. Carries 3-0-0.
- B. Fire Chief's Report
- a. 9 calls. Shoshone fire is 3 of them. 1 vehicle fire. 5 EMS.
- C. Administrative Report
- a. Report on efforts so far to retrieve our equipment and gear from former volunteers, as well as what further steps are required.
    - a.i. Levy: Still need to retrieve a couple vehicles, but have most of everything.
- D. Fleet Mechanic's Report
- a. State of Motor Pool
    - a.i. 2 working ambulances. S-72 needs front tires.
- E. Committee Reports
- a. Water Kiosk
    - a.i. New water testing company needed
  - b. Fundraising
    - b.i. Inyo County Community Project Support Grants program \$7500 budget proposed by Flinchum. McNeal moves to approve. Lee seconds. Carries 3-0-0.

**VII. Old Business**

- A. Fire inspections
- a. CalFire is apparently doing the inspections. Levy will contact the school for update.
  - b. Levy: We need to have the Chief's job description include some inspection and firefighter certifications or the promise to obtain them within a certain timeframe.
- B. Report on new fire house progress
- a. Levy will call Nate to get update
- C. Recruiting and training EMTs and firefighters

- a. Update on training class
- b. Discuss and consider options for recruiting a new fire chief
  - b.i. Discussed Cynthia's chief job description recommendation letter.
  - b.ii. Flinchum will put together job description and send it around
- D. Update on radio communications
  - a. Satellite phones/radios purchase

VIII. **New Business**

- A. Special Assessments report
  - a. Assessment completed.
- B. Fire commissioner
  - a. Liaison between fire department and board. Can be board member.
- C. Drug testing candidates for EMT after their class, not before
  - a. Cross off agenda for next time
- D. Damage to Phil's Spartan engine
  - a. Jerry will contact insurance about what we need to do and then contact Worsman with next steps
- E. Zatarain resignation
  - a. McNeal moves to accept resignation. **Lee drops off call, quorum lost and meeting adjourned by Flinchum.**
- F. Connect well to fire water storage tank
- G. SIFPD's compliance with grand jury report
- H. Semi-annual review of IIPP (Board Policy 3010)
- I. Report on Zoom meeting w/Senator Alvarado-Gil's staff
- J. FY 24-25 Final Budget due 8/30/24

IX. **Evaluate Distribution of Workload**

X. **Good of the Order**

XI. **Public Comment:** 3 minutes per participant

XII. **Suggested Agenda Items for Next Meeting**

XIII. **Adjournment & Schedule next Regular Board Meeting:** Thursday August 15th at 6PM in Tecopa.

Prepared by:

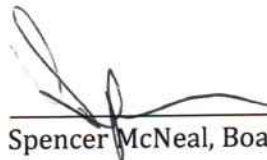


Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the July 25, 2024 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Board Chairperson



Spencer McNeal, Board Secretary