

**SOUTHERN INYO FIRE PROTECTION DISTRICT  
APPROVED MINUTES OF THE  
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS**

**September 22, 2016**

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, September 22, 2016 at 6 pm at the Community Center Tecopa Hot Springs Road.

- I. Call to order and determination of quorum**
- **Robin Flinchum, Chairperson**
  - **Amy Noel, Vice Chairperson**
  - **Toni Kizzia, Secretary**
  - **Patrick Donnelly, Treasurer**
  - **Gary Barkley, Member**

**Present:** Chairperson Robin Flinchum, Treasurer Patrick Donnelly, Member Gary Barkley  
Secretary Toni Kizzia

**Absent:** Vice Chairperson Amy Noel

**Visitors:** Sam Fann

Chairperson Flinchum called the meeting to order at 6:00 pm, called roll and established a quorum.

**II. Confirmation of agenda / Reading of Minutes**

- Unapproved minutes for the August, 2016, Regular Business Meeting were reviewed and with no corrections, Secretary Kizzia moved to approve the minutes for August and Treasurer Donnelly 2<sup>nd</sup>, Motion Passed 4,0,0.

**III. Public Comment**

**Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)**

None

**IV. Correspondence for possible Board action and/or review**

Letter read from Vice Chair Noel regarding the status of the District membership in the Death Valley Chamber of Commerce. Vice Chair Noel does not think that the benefits of membership justified the \$100 fee. Motion by Secretary Kizzia to suspend this membership, Treasurer Donnelly 2<sup>nd</sup>. Motion carried 3,0, 1, with Chair Flinchum abstaining.

A letter from Inyo's Audit Officer was read asking us to approve this year's budget. Treasurer Donnelly made a motion to accept the budget for 2016/2017 as the same budget we had for 2015/2016 less the \$20K from Bright Source, Motion carried 4,0,0.

**V. Consent Calendar**

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

None.

## VI. Board, Officer, and Committee Reports:

### A. Board Member Reports

1. Treasury Report—*Motion Required*
  1. Transaction Report—*Motion Required*

Once again received wrong info on Transaction Report.

Treasurer Donnelly made a motion to accept Treasury and Transaction Reports, though some missing and amended, Member Barkley 2<sup>nd</sup> and Motion passed 4,0,0.

### B. Fire Chief's Report

- 3 Motor vehicle accidents and 2 medical calls.
- SBCA Compressor repaired.
- 2 Firefighter 1 candidates in training, Chief Levy mentoring candidates for Hazmat training.
- Kenneth Sandefur named SIFPD as beneficiaries of his estate, there may be something for the District after creditors. *Informal report by Chief Levy. RF*
- More people available for calls now.
- New P.A. in Shoshone interested in volunteering as a responder.

### C. Chief Administrator's Report

- Healthnet paid us \$1900 + and would like it refunded, Admin Dennett was advised by the Board to hold the money until we have been paid by the client. *This was discussed, this option put forth by Chief Bennett*
- Maddy Grant: we ordered a Stryker Gurney system refurbished. Also a vital sign monitor to free up hands in the back. *I believe, was not directed to hold funds, he suggested we repair as requested, as I remember. RF*

### D. Committee Reports

#### 1. Property Tax

Property tax assessment complete and totals almost \$82,000. Also included in the report is projected income of \$34,461.14 if Measure F passes.

#### 2. Budget

- a. Grants Update: FEMA AFG Grant Cycle starts 10/15, Chief Levy to prepare.

b. Water Project Budget: Chief Levy presented, discussion ensued, suggestions were made, such as petitioning the County to waive licensing fees. Treasurer Donnelly made a motion to adopt the Water Budget, Member Kizzia 2<sup>nd</sup>. Motion passed 4,0,0.

c. 2016/2017 budget as noted above.

3. Fund Raising

a. Future Events

1. Firehouse Fling will move to November 19, 2016, VC Noel will call Fire Dancers and Out of the Blue.
2. Volunteers will sit the quilt booth at Fall Festival Sep. 23-25th
3. Other possible events, have decided to have the chicken dinner to celebrate the *passing* of Measure J.
4. T-shirts orders should be placed soon. Secretary Kizzia will get costs to Chair Flinchum.

4. Development Committee

- Treasurer Donnelly to craft statement of Board position on proposed solar plant in Charleston View.

**VII. Old Business**

A. Chief Levy read a letter from Travis Dean regarding Water Project. After they order it, will take 4-5 days for delivery.

B. Mobile home to be installed in the next 2 months, waiting on a workers' comp policy which Chief Levy has applied for. Chief Levy collected \$9,264.00 in donations for the project!!!! Removal of fencing from Nature Conservancy property to be donated for the new fire station project scheduled for 10/2/16.

C. Ballots are going out Oct 11 so members should start calling their assigned voters a little before that. *Believe this refers to funds pledged, not collected and was noted in error. RF*

1. Chief Levy and Treasurer Donnelly agreed to put an ambulance on blocks with signage to promote passing of Measure F.
2. Going to hand out Measure F flyer and voter registration forms with water bottles.

**VIII. New Business**

A. No discussion necessary at this time regarding agreement with Cal Fire.

B. Treasurer Donnelly initiated discussion about District policy regarding outside contracting by paid SIFPD staff. The District does have a policy in place for this, which will be reviewed at the next Regular Business meeting.

C. Review of Fire Chief and Mechanic job descriptions and performance was deferred, with Chief Levy's agreement, until the next meeting due to time constraints. *? RF*

**X. Evaluate Distribution of Work Load.**

All is well, with too much work of course.

**XI. Good of the Order**

Nothing for the record.

**XII. Suggested Agenda Items for the next meeting.**

- Policy to be reviewed regarding obligation to the District when specialized training is received by staff.
- Opinion statement on the solar plant.
- Review and update District Fire Chief and Mechanic Job Descriptions.
- Adopt 2016/2017 budget.

**XIII. Motion was made to adjourn by Member Donnelly, 2<sup>nd</sup> by Member Barkley. Passed 4,0,0. Meeting adjournment to the next Regular board meeting on October 20, 2016, at the Tecopa Community Center.**

**Prepared by:**

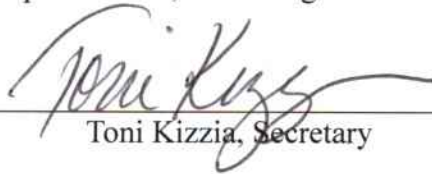
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Prepared by Toni Kizzia

I, Robin Flinchum, Chair and Toni Kizzia, Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the September 22, 2016 Regular meeting of the Southern Inyo Fire Protection District.



Robin Flinchum, Chairman



Toni Kizzia, Secretary