

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
THURSDAY, NOVEMBER 21, 2013 6PM**

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, November 21, 2013 at 6pm at the Community Center Tecopa Hot Springs Road.

I. Call to order and determination of quorum

- **Robin Flinchum, Chairperson**
- **Amy Noel, Vice Chairperson**
- **Joseph Marks, Treasurer**
- **Rich Regnell, Secretary**
- **Marie Sanborn**

Chair Flinchum called the meeting to order at 6:01 pm, called roll and established a quorum.

Present: Chairwoman, Robin Flinchum, Vice Chairwoman Amy Noel, Member Marie Sanborn

Staff: Larry Levy, Carl Dennett

Absent: Treasurer, Joseph Marks, Secretary, Rich Regnell

Visitors: Toni Kizzia, Anita Cox, Sam Fann, Jim Ramm, Gary Barkley, Brad Goans, Robert Barbee, Matt Graff

II. Confirmation of agenda / Reading of Minutes

Items X. C. and D. can be struck from the agenda. X.C. Process now in place to handle. Item X.D. workshop happened yesterday.

- Unapproved minutes from the October, 2013, Regular Business Meeting—
Motion

Minutes of the October 2013 meeting were reviewed. Member Sanborn moved to approve the October 2013 regular business meeting minutes. Member Noel 2nd. No future discussion, vote taken and motion passed 3,0,0.

III. Public Comment

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)

No public comment.

IV. Correspondence for possible Board action and/or review

Larry Levy had a letter from State of Cal Fire Training Center to update signatures and personnel. The Board agreed that having Chief Levy as sole signer was sufficient.

V. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

Nothing on the consent calendar.

VI. Board, Officer, and Committee Reports:

A. Board Member Reports

1. Treasury Report—*Motion Required*

1. Transaction Report—*Motion Required*

Chair Flinchum noted the new budget was submitted to the auditor's office. The treasury and transaction reports were reviewed. There was some discussion, and a follow up requested on worker's comp insurance, which is a quarterly(?) expense and is now at 82%. Member Sanborn moved to accept the report. Member Noel 2nd. No further discussion, vote taken and passed 3,0,0.

B. Fire Chief's Report

Chief Levy reported that 2 new volunteers have passed their physicals and pre-employment screening, Ryan Thomas and Lara Murray, and they are currently active training with the District. Next week's training will be at 6pm. Nye County is bringing out their burn trailer for training at the Cal Trans yard in Shoshone, and will include SCBA test fitting with their equipment.

There were 4 calls last month, 3 medical and 1 search and rescue.

Chief Levy spent 3 days at the Reno Fire Show and 3 Hazmat workshops. Attended his first Inyo Fire Chiefs Meeting and asked for help to meet our matching funds for the the CDF grant. All other Inyo Fire Departments are like us without funds to spare. They suggested Larry write to the Fire Fighters Association for assistance. The Sheriff's Office is doing a for active shooter mass casualty incidents.

C. Chief Administrator's Report

Admin Dennett reported that he is still working on EMT school registration to teach with ICEMA and received before the fundraiser, a donation specifically for the permit and processing costs of \$650. He is also starting to work on agreements for practical and field training. Timeline for the first class has been pushed out to February.

D. Committee Reports

1. Property Tax

There is no formal agreement *yet* from Inyo County for what the actual fee to the county from the District will be. Chief Levy will also follow up to make sure when funds are distributed that the fees collected are correct.

2. Budget

a. Grants

Chief Levy gave an update on the CDF grant. And presented a resolution is required for someone to sign the CDF grant. Member Noel moved to approve resolution 13-03. Member Sanborn 2nd, no further dissuasion, vote taken and passed 3,0,0. The resolution was signed in blue pen.

Chief Levy is also working a working on a FEMA grant which has a smaller percent of matching funds required. It's due 12/6/13.

~~Member Noel~~ gave an update on IRWMP Tecopa Water Project grant and possibilities for implementation funding.

b. Closing Out Budget 2012/2013

1. Reimbursements for Billy Eichenbaum

The 2012/ 2013 Budget was closed at the October Regular Meeting. Billy Eichenbaum's reimbursement was supposed to be in this fiscal year, and has finally all been submitted except milage reimbursement.

c. Budget for 2013/2014

Approved at the October Regular Meeting.

3. Fundraising

a. Report on Firefighter's Bazaar, Auxiliary and Old West Days

Chair Flinchum reported we raised over \$6,000 dollars at these fundraisers, this was gross and did not include an accounting of expenses. It would be good to see a breakdown, so we can further brainstorm about where to put future fundraising efforts.

St Teresa Mission is interested to hold a BBQ fundraiser in the Spring for the District! Chair Flinchum will follow up with the folks at St. Teresa.

Collection jars around town need to be updated.

The Andracki's will be asking for SIFPD donations at their annual Christmas party Dec. 14, 2013.

b. Volunteer Recognition

Left on the agenda from last meeting.

4. Development Committee

Nothing to report.

Chair Flinchum called a ten minute break at 7:30.

Chair Flinchum called the meeting back to order at 7:40.

IX. Old Business

A. Discuss and take action on board member non participation/filling board vacancy

Member Noel moved to remove Rich Regnell from the Board for non-participation and non-communication. Member Sanborn 2nd, there was no further discussion, vote taken and passed 3,0,0.

Member Sanborn moved to appoint Toni Kizzia to fill the Board vacancy. Member Noel 2nd, no further discussion, vote taken and passed 3,0,0. New Board member Kizzia was sworn in.

B. Review resolution to amend District fee schedule for AEMT calls, etc.

Chief Levy presented current District fee schedule and the recently updated County fee schedule. Toni Kizzia moved to amend the District fee schedule for AEMT calls, adopting the recently approved new set of fees by the County Supervisors. Member Sandborn 2nd. No further discussion, vote taken and passed 4,0,0. Member Noel offered to retype the resolution as the electronic copy has been lost.

C. Discuss the District's participation as a member of the Death Valley Chamber of Commerce

There was a discussion about the recent joining of SIFPD to the DVCC as a voting member. The Board decided this is not an appropriate role in the community for the District. It was noted that the donation and expense for a non-voting membership needs to be on the District's books.

X. New Business

A. Discuss and consider approaching Inyo County Supervisors regarding overpayment of fees

Chief Levy proposed writing a letter to each supervisor asking for grant matching funds, in lieu of us making any further claims for overpayments in the collection of District fees. It was decided not to take any further action until we have the updated fee schedule in place

with the County.

B. Discuss and consider whether to renew California Special Districts Membership

Brad Goans once again donated funds for the Districts membership in the CSDA. Even though we've not had formal training, the materials and information shared by post and e-mail are a valuable tool for the District. Thank you Brad!

~~C. Discuss and consider additional travel pay reimbursement for Angie Sinohui for EMT training through MADDY grant funds~~

~~D. Discuss and consider sending Admin Dennett to emergency services workshop~~

E. Discuss and consider resolution in support of petitioning for an Inyo County ballot measure to increase Transient Occupancy Tax by 1% to benefit fire and emergency medical organizations across the county.

The Inyo County Fire Chief's are asking for each Inyo County Fire Board to approve their association adding 1% to the TOT, to be split evenly between each Inyo County Fire District or Department and would expect to bring about 39,333.00 to each Department per year.

Member Kizzia moved to approve said resolution 13-04. Member Sanborn 2nd. There was further discussion, vote taken and passed 3,0,1 (with Member Noel abstaining).

F. Discuss and evaluate current District legal representation

The idea of seeking new counsel was brought up again. Ross is the least expensive with a \$700 annual retainer. We also have history with Ross from District founding. We also have 10 hours free county consul and 1 hr fee CSDA. No further action.

G. Discuss and consider approving Memorandum of Understanding with Inyo County Sheriff's Office regarding fireworks seizures.

Member Noel moved to ?

XI. Evaluate Distribution of Work Load

Tough but OK for the moment.

XII. Good of the Order

It was good.

XIII. Suggested Agenda Items for the next meeting.

None.

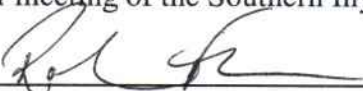
XIV. Adjournment to the next Regular board meeting December 19 at the Tecopa Community Center.

Member Kizzia moved to adjourn to the next regular meeting. Member Noel 2nd, vote taken and passed 4,0,0.

Chair Flinchum adjourned the meeting at 9:01 pm.

Prepared by Amy Noel

I, Robin Flinchum, Chair and Amy Noel, Vice Chair and Acting Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the November 21, 2013 Regular meeting of the Southern Inyo Fire Protection District.



Robin Flinchum, Chairman

Amy Noel, Vice Chair, Acting Secretary

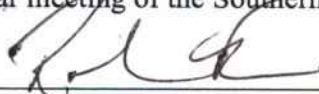
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ADDENDUM

The timing of the appointment of new SIFPD board member Toni Kizzia did not meet all county requirements and must be redone at the next regular meeting.

Prepared by Amy Noel

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Robin Flinchum, Chairman



Gary Barkley, Secretary