

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
May 15, 2017**

The Governing Board of the Southern Inyo Fire Protection District held a regular meeting on Thursday, April 20, 2017 at 6 pm at the Community Center Tecopa Hot Springs Road.
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I. Call to order and determination of quorum

Robin Flinchum, Chairperson
Amy Noel, Vice Chairperson
Vacant, Treasurer
Gary Barkley, Member ABSENT?
Jim Furlough, Secretary

3 present

This meeting had a new secretary, many things were omitted from the notes. I could not remember the details to fill in. RF

Present: Chairperson Robin Flinchum, Vice Chairperson Amy Noel, Secretary Jim Furlough, Chief Administrator Carl Dennett, Chief Larry Levy.
(1) (2) (3)

Visitors: Sam Fann.

Barkley may have been present but not left out of this list. RF

Chairperson Flinchum called the meeting to order at 6:00 pm, called roll and established a quorum.

II. Confirmation of agenda / Reading of Minutes

● Unapproved minutes for the March, 2017, Regular Business Meeting were reviewed and a motion was made to approve. Motion Passed 4,0,0.

III. Public Comment

No public comments made.

IV. Correspondence for possible Board action and/or review

Admin Dennett summarized an update from the Inyo County Elections Office. Chairperson Robin Flinchum's current position on the Fire Board will be available at the election cycle turnover at the end of this calendar year. Former Treasurer Patrick Donnelly's position remains vacant. Secretary Jim Furlough will be up for election to regular term. Following the election, all board members will be on election cycles of every four years, consistent with the regular state elections. Notices for available board positions will be posted.

A resolution for the renewal of the swing loan in the amount of \$20k provided by Inyo County was put forth and passed 4,0,0. **ONLY 3 PRESENT**

V. Consent Calendar

*05/15/2017
RF*

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

No consent calendar items.

VI. Board, Officer, and Committee Reports:

A. Board Member Reports

1. Board Chair Report – The \$1600 fee for the 2015 special election was waived by Inyo County. Admin Chief Dennett convinced the County to donate a late model Ford Expedition vehicle to SIFPD.

2. Treasury Report – ^{3 DIRECTORS} A motion was made to accept the Treasury transaction report, passed 4,0,0. A motion was made to transfer the following funds within the budget: add \$3k to department 4599, add \$3k to department 5311, drawing the above funds from department 5112. Motion passed 4,0,0.

B. Fire Chief's Report –SIFPD responded to 4 calls this month: 1 fire, 1 medical and 2 motor vehicle incidents. The Baker to Vegas Police Run went off without incident. Chief Levy will prioritize activities that are relevant to the upcoming Fire Chief transition.

C. Chief Administrator's Report – Olancha/Cartego Fire Department donated a utility truck to SIFPD. New tires are to be installed on the vehicle before delivery. The vehicle is appropriately outfitted for use with SARS or emergency response calls. Chief Administrator Dennett attended a class concerning the upcoming election.. The most recent EMT class graduated, 7 of 9 participants matriculated. Potentially 4 EMT's will be available for emergency response, other students likely travelling to new positions elsewhere. SIFPD's Medicare application is still being processed and will be approved shortly. Chief Administrator Dennett attended a SARS class in Reno, NV regarding technique, procedure and use of planes, drones and parasailing equipment in search and rescue applications. The board entered a closed session from 7:05pm – 7:07pm, regarding an employee matter, with nothing to report.

D. Committee Reports

1. Property Tax : Nothing to report.

2. Budget/Grants Update: The \$8,000 Toughpad grant was approved, ICEMA disbursement is pending.

3. Fundraising – Teatro el Grande will be donating the proceeds from the mid-week show. The St. Theresa BBQ fundraiser will be held August 13th.

VII. Old Business

- A. Spies Construction will be arriving Tuesday to complete currently approved construction on the water treatment project. Inyo County has offered to absorb the additional cost of the leach field up to but not including any additional work applying to the new Fire House structure. *LETTER OF INTENT? ?RF*
- B. We are awaiting contact from the mobile home installer in NV. The utilities and pad site are prepared for the installation.
- C. A motion was made to eliminate the 50% actual costs of responses for residents and reset the amount to 100% of cost. The equipment standby fee will be raised by 20% to attempt to accommodate inflation that has occurred since 2001. The motion passed 4,0,0. *3 PRESENT?*
- D. As discussed in the most recent meeting, a motion was made regarding the new job description and wage scale for SIFPD District staff. Chief Administrator Dennett is to become Fire Chief for 30 hours a week at \$20/hr. A separate administrative assistant will be added for ~~15~~ hours a week at \$14/hour. Current Fire Chief Levy is to remain department mechanic/equipment maintenance technician for 8 hours a week. Chief Levy will retain his current SIFPD vehicle for departmental duties and will act as Battalion Chief and assume incident command in the field, freeing Chief Dennett to act as lead EMT. The water station job description, wages and responsibilities have been set for submission: 4 hours monthly at \$15/hour. The motion passed 4,0,0.

*16 per week at 13⁰⁰?
Don't remember RF*

IX. New Business

WHO?

*WHO MOTIONED?
3 PRESENT?*

- A. A motion was made to setup interviews on April 28th for interested parties applying to the new part time administrative assistant's position. The motion passed 4,0,0. *3 PRESENT*
- B. The white fire truck is to be sold as surplus. The greenish truck is to be restored and prepared for regular response use. The white truck was to be sold for \$1 to the Tecopa Hot Springs Conservancy. A counter-offer by the Conservancy reset the price to \$1,000 for additional benefit to SIFPD.

X. Evaluate Distribution of Work Load.

About as usual, no serious concerns.

XI Good of the Order.

No discussion.

RF
05/15/2017 JTS

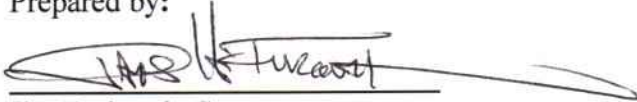
RF
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XII. Suggested Agenda Items for the Next Meeting

XIII. Motion was made to adjourn by Member Flinchum , Passed 4, 0,0. Meeting adjournment at 8:40 pm until the next Regular board meeting on May 15, 2017, at the Tecopa Community Center.

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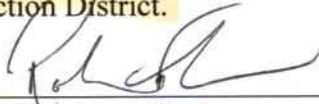
Prepared by:



Jim Furlough, Secretary

I, Robin Flinchum, Chair hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the April 20, 2017 Regular meeting of the Southern Inyo Fire Protection District.

en 10/ RF



Robin Flinchum, Chairperson