

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, February 16, 2022

The Governing Board of the Southern Inyo Fire Protection District held a regular (teleconference) business meeting on Wednesday, February 16, 2022 at 6pm via Zoom.

I. Call to order and determination of quorum

- A. Present: Robin Flinchum, Christy Horne, Jon Zellhoefer, Gary Barkley on phone. Mike Jerry, Danny Macbrohn, Angie Sinohui, Larry Levy. Flinchum calls meeting to order at 6:00 and established quorum.

Ia. Discuss re-resolution to follow Zoom meeting rules pursuant to AB 361

- A. Flinchum: Is AB 361 still in place? Horne moves to adopt re-resolution. Zellhoefer seconds. Carries 4-0-0.

II. Confirmation of Agenda/Reading of Minutes:

- A. Horne moves to accept the January minutes. Zellhoefer seconds. Carries 3-0-0 because Barkley temporarily dropped off the phone.

III. Public Comment: 3 minutes per participant

IV. Correspondence

- A. Levy: Steven Andracki leaving for New Zealand for six months. We won't have a medical director. Need to stick to BLS services.

IV. Board, Officer and Committee Reports

- A. Board Member Reports
- a. Board Chair Report
 - b. Treasury/Budget Report
 - b.i. Tax assessments are in. We are good. Horne moves to accept report. Barkley seconds. Carries 4-0-0.
- B. Fire Chief's Report
- a. Only one call which was a turnaround. Fleet is still running well.
- C. Administrative Report
- a. Surplus vehicles money deposited
 - b. Finished entering all of last year's fire run reports in the eNFIRS system
 - c. Completed and submitted the water kiosk deficiencies list
 - d. Report on cost of advertising for a new chief (\$125) for a 6-time run in PVT)
 - e. Title 19 inspections report sent out to the State Fire Marshal
- D. Fleet Mechanic's Report
- a. Levy: Need to add the maintenance tasks to chief's description until we get replacement mechanic.
- E. Committee Reports
- a. Water Kiosk
 - a.i. Patrick Donnelly pursuing T2.
 - a.ii. Amargosa Conservancy is jumping on board to support us with fundraising campaigns and grant identification.
 - a.iii. SilverState is working on reporting correctly to the State.
 - a.iv. Levy: We need to schedule membrane cleaning and training.
 - b. Fundraising

V. Old Business

- A. Recruiting and training EMTs and firefighters
 - a. Pahrump Valley isn't training. Levy working on other avenues. Jerry will help.
 - b. Horne moves to spend some of the Covid grant money to get CPR refreshers for everyone. Zellhoefer seconds. Carries 4-0-0. Jerry will coordinate the class scheduling and communications.
 - c. Put in for 3 seats at UNITEK.
- B. Charleston View update
 - a. Follow up with Steve McNeal about the parcel he is donating.
 - b. Macbrohn is placing orders for equipment for trucks. The orders placed exceed the budget set for the project so we have to purchase them from other vendors.
 - c. Issue with there being two firefighters capable of running it. Only the FireCat is fully equipped right now. Rob Zmuda has submitted an application. Danny and Flinchum will consider his application. Zellhoefer moves to send FireCat out to CV at the end of next week. Barkley seconds. Carries 4-0-0.

VI. New Business

- A. Review and discuss fire chief and admin job descriptions and pay rates
 - a. Larry: Separate admin and fire duties. Flinchum: We can put this to 30 hours.
 - b. Horne moves to accept chief job description and put at 30 hours a week. Barkley seconds. Carries 4-0-0.
 - c. Horne moves to run the PVT ad for 6 times. Zellhoefer seconds. Carries 4-0-0. won't run IR ad yet.
- B. Fire water tower update
 - a. Zellhoefer talked to other counties. They don't require permits for tanks 5000 or smaller. So everyone puts in two 5ks. Barkley: Could get the engineering on the 10k tank for \$600 and another \$600 for the stamp.
 - b. Flinchum: We need to test the tank. Larry: We should be able to see what we need to from the inspection hatch. Will be inspected for next meeting.
- C. Long range plan document
- D. Two non-voting advisory positions to add to the board for Charleston View.
 - a. Zellhoefer moves to make positions. Horne seconds. Carries 4-0-0.
- E. Charleston View advisory committee
 - a. Barkley creating committee. Has a few prospective members.

VII. Evaluate Distribution of Workload

VIII. Good of the Order

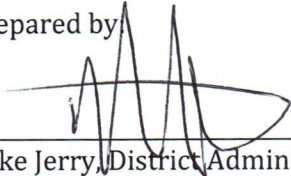
IX. Public Comment: 3 minutes per participant

X. Suggested Agenda Items for Next Meeting

1. Get all volunteers up to date with physicals.
2. Closed session discussion of raising admin pay rate
3. Long range planning.


XI. Adjournment & Schedule the next Regular Board Meeting: Wednesday, March 16, 2022 at 6PM (via Zoom). Horne moves to adjourn. Barkley seconds. Carries 4-0-0. Meeting adjourned at 7:56.

Prepared by

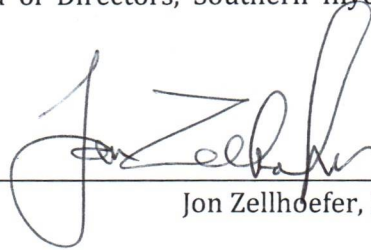


Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the February 16, 2022 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Board Chairperson



Jon Zellhoefer, Board Secretary