

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
THURSDAY, JULY 19, 2012 6PM**

The Governing Board held a regular meeting of the Southern Inyo Fire Protection District on Thursday, July 19, 2012 at Community Center Tecopa Hot Springs Road.

I. Call to order and determination of quorum

Robin Flinchum, Chairperson

- **Amy Noel, Vice Chairperson**
- **Joseph Marks, Treasurer**
- **Rich Regnell, Secretary**
- **Marie Sanborn**

Chair Flinchum called the meeting to order at 6:05 pm, called roll and established a quorum.

Present: Chairwoman, Robin Flinchum (by phone from Santa Rosa), Vice Chairwoman Amy Noel, Member Marie Sanborn, Treasurer Joseph Marks

Staff: Larry Levy, Carl Dennett

Absent: Secretary Rich Regnell

Visitors: Brad Goans

Chair Flinchum asked the Vice Chair to chair the meeting since she is attending by phone.

II. Confirmation of agenda / Reading of Minutes

- Unapproved minutes from the June 21, 2012 Regular Business Meeting– *Motion*
- Unapproved minutes from the July 5, 2012 Special Meeting -*Motion*

It was noted that the unapproved minutes from the June 21, 2012 Regular Business meeting were already approved at the July 5, Special Meeting. The unapproved minutes from the July 5 Special Meeting were reviewed, Chair Flinchum moved to approve with corrections Member Marks 2nded, no additional discussion vote taken and passed 4,0,0.

III. Public Comment

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment period is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et seq.)

IV. Correspondence for possible Board action and/or review

There was none.

V. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

Noted that there will be an Auxiliary Meeting next Thursday 6pm at the Resort Office and the Suzi Dennett is helping to organize the meeting.

VI. Board, Officer, and Committee Reports:

A. Board Member Reports

1. Chairperson's Report
nothing to report

2. Treasury Report—*Motion Required*

1. Transaction Report—*Motion Required*

The transaction reports were present by Chief Dennett and a request review of the budget codes suggested by the County Auditor's Office to process the Bright Source related study reimbursement contract. Member Noel moved to approve the budget codes suggested by the Auditor's Office and to accept the financial reports provided. Member Sanborn 2nded. There was discussion, vote taken and passed 4,0,0.

B. Fire Chief's Report

Fire Chief Levy reported radio reprogramming in progress. 3 mobile radios are in operation and 1 more in the ambulance and hand held radio expected to be finished by the end of the month. Estimate for repairs for 4 hand held is \$500 plus; 2 mobile radios (white engine and brush truck is \$200. Member Marks moved to approve this expenditure and noted it's within our maintenance budget. Member Noel 2nded. There was further discussion, vote taken and passed 4,0,0.

Yesterday, volunteers inventoried and cleaned the mass casualty trailer & will forward deficiencies to the county for replacement. Repaired flat, generator has a leak and engine floating water pump. Supposed to be inventoried 4 times per year. Every other Wednesdays has been set aside for volunteers to meet alternating business with training exercises. Volunteer Angie Sinohui needs to take Hazmat operations and has an opportunity to take the Fire Fighter 1 test one more time without having to repeat the class and she is getting as much extra study help as possible.

We may have the opportunity through Jim Meddice to bring a live fire burn building out here for practice. and a propane tank prop. There was discussion about possible places and suggested that we invite Owens Valley fire fighters to also practice. Chief Levy will work on site and date.

St. Theresa Mission has four buildings up and is now working on the main chapel and hope to start second phase of project after the first of the year. They have a sprinkler system for fire suppression.

6:42 Member Flinchum left the meeting.

C. Chief Administrator's Report

1. Grants Update

Chief Dennett reported that there is no word yet on the 1st grant submitted to help pay wages, hopefully by the end of this month we will have good news. Another grant was submitted and receipt confirmed, for ambulance upgrade in expectation of AEMT status. Chief Dennett reported that Judy Palmer passed the NREMT boot camp and is in process with ICEMA and also getting the ambulance driving license as well. She will be available to run on calls when she is in the area which is pretty regular Fall through Spring.

D. Committee Reports

1. Property Tax

Member Marks reported that due to health issues he gave this project back to the Chiefs and that they have it already set a plan in place to do the property tax survey in our district.

2. Budget

Nothing to report at this time.

3. Fundraising

Nothing to report at this time.

4. Development Committee

Nothing to report at this time.

5. Ad Hoc

a. PILT

nothing to report at this time.

VII. Old Business

A. Update on District Board Member training

Brad Goans reported that he has had initial discussions with training facility and that we have a better chance for grant help if we wait until January to schedule, which from previous discussions he knows is difficult because it's our busy business season. He'll keep working on it and perhaps we will defer until later in 2013.

B. Bright Source Update Discussion

Chief Levy reported that there is little to report. Ron Coleman is working on his final report. Bright Source is ready to redo their seven day water draw down drilling test, which was interrupted do to lack of security and the CEC is making them redo.

C. Update on scheduling board member filing work days

Chief Levy will bring more boxes in to survey for vehicle registration. Member

Sanborn and Member Marks volunteered to meet next Tuesday at 9am in the Station Office to continue looking for vehicle service and historical information that should be filed in the office.

D. Review billing policy for Fire Suppression services

Chief Dennett reported he and Chair Flinchum reviewed the policy especially in regards to an outstanding local past due bill, and found that the former Chief had over charged the resident and still owed is \$172. Chief Dennett at the resident's request forwarded copy of the policy and has not heard back, he will follow up with a phone call before we re-invoice through the system. Chief Dennett also reported that he's working with ICEMA and Palmetto (Medicare) so as to be ready when A-EMT training is finished with a new contract at the A-EMT level, which will allow us to bill at a higher rate as we'll be offering more services. Clinical trails after training has been finished have already been agreed to by UMC, Baker, Desert View Hospital, and Big Bear.

VIII. New Business

None.

IX. Evaluate Distribution of Work Load

Some discussion, all seems to be well.

X. Good of the Order

It was good.

XI. Suggested Agenda Items for the next meeting.

Auxiliary report.

XII. Adjournment to the next Regular board meeting on Thursday, June 21, 2012 at 6:00 P.M. at the Tecopa Community Center.

Member Marks moved to adjourn Vice Chair Noel 2nded vote taken and passed 3,0,0. Vice Chair Noel adjourned the meeting at 7:19pm.

Prepared by Amy Noel

I, Robin Flinchum, Chair and Rich Regnell, Secretary hereby certify that the foregoing is a true and correct copy of the Regular Board Minutes of the April 19, 2012 Regular meeting of the Southern Inyo Fire Protection District.



Robin Flinchum, Chairwoman



Rich Regnell, Secretary