

**SOUTHERN INYO FIRE PROTECTION DISTRICT**  
***UNAPPROVED MINUTES OF THE***  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Thursday, May 16, 2024**

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Thursday, May 16, 2024 at 6pm at the Hurlbut Rook Community Center.

**I. Call to order and determination of quorum**

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Spencer McNeal, Secretary, Ian Zatarain, Director (arrived late), Mike Jerry, Larry Levy, David Alcon, Shelby Sulikowski, Adam Eckerty, Rose Colon, Billy Eichenbaum, Danny Macbrohn, Angie Sinohui.

**II. Confirmation of Agenda/Reading of Minutes:**

- A. Approve minutes from the April regular meeting. Tabled until Zatarain arrives. Zatarain approves minutes as presented. McNeal seconds. Carries 3-0-1, Zellhoefer abstaining due to his absence last month.

**III. Good of the Order**

**IV. Public Comment:** 3 minutes per participant

**V. Correspondence**

**VI. Board, Officer and Committee Reports**

- A. Board Member Reports
  - a. Board Chair Report
  - b. Treasury/Budget Report
    - b.i. McNeal moves. Zellhoefer seconds. Carries 3-0-0.
- B. Fire Chief's Report
  - a. Chief absent
- C. Administrative Report
  - a. Board can set up a portion of reserves for specific things: You set up a new budget unit that is an ACO (accumulated Capital Outlay) budget unit. Every year you can do an operating transfer to the ACO Budget unit and funds accumulate there over time, much like a savings account.
- D. Fleet Mechanic's Report
  - a. State of Motor Pool
    - a.i. New tires on 2733.
- E. Committee Reports
  - a. Water Kiosk
    - a.i. Sinohui: Level 1 assessment has been filed
    - a.ii. Vending machine license got held up. Should be on it's way.
  - b. Fundraising
    - b.i. First weekend in November.

**VII. Old Business**

- A. Fire inspections
- B. Fire water tower/firehouse update
  - a. Report from chief on new fire house progress
    - a.i. First Zoom meeting about new firehouses was held earlier today. Federal grant requires 90% US-made materials which greatly increases the cost.

- a.ii. Board will establish a committee to meet and discuss this project in depth. All board members will be on it and it will be an agendaized open meeting. The suggestion is to make it the same day as board meeting at 4pm.
- C. Recruiting and training EMTs and firefighters
  - a. Update on training class
    - a.i. Eichenbaum wants to train Sinohui. We will try and market locally for other candidates for the class.
- D. Update on radio communications

## **VIII. New Business**

- A. Board Policy Review
  - a. Tabled until next month
  - b. Sections for approval this month: 1030
    - b.i. Zellhoefer moves to approve as modified last month. Zatarain seconds. Carries 3-0-0.
  - c. Sections to review this month: 2901 & 3085
    - c.i. Jerry will send drug policy off to our 'worker's comp people' for approval
- B. Chief's report on SCBA tank quotes
- C. Adoption of the 2024 California Fire law for our AHJ (area having jurisdiction)
  - a. Chief will present ordinance for Board to approve
- D. Discuss and consider sponsoring monthly potlucks at the community center.
  - a. Zatarain moves to sponsor them. McNeal seconds. Carries 4-0-0.
- E. Special Assessments due 7/15/24.
  - a. Jerry will refer Chief to our folks who know how to do the task.
- F. FY 24-25 Preliminary Budget due 6/30/24.
  - a. EMS (834004) budget upside down
  - b. With all the spending on uniforms & gear, look at budget and determine if we need to make changes.
  - c. Zellhoefer moves to submit the proposed budget as is. Zatarain seconds. Carries 4-0-0. Flinchum will meet with Jerry in office to finalize.
- G. Bonanza Peak Solar Project
  - a. Get Patrick Donnelly to come and present next month to be our liason
  - b. We will not respond to the letter from Energy Project Solutions at this time.
- H. Begin long-range planning process
  - a. Tabled until next month

## **IX. Evaluate Distribution of Workload**

## **X. Good of the Order**

## **XI. Public Comment: 3 minutes per participant**

## **XII. Suggested Agenda Items for Next Meeting**

## **XIII. Adjournment & Schedule next Regular Board Meeting: Thursday June 20 at 6PM in Charleston View. Zatarain moves to adjourn. McNeal seconds. Carries 4-0-0. Meeting adjourned at 8:25.**

Prepared by:

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Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the May 16, 2024 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.

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Robin Flinchum, Board Chairperson

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Spencer McNeal, Board Secretary