

**SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR BUSINESS MEETING OF THE BOARD OF DIRECTORS
June 18, 2017**

The Governing Board of the Southern Inyo Fire Protection District held a regular meeting on Thursday, June 18, 2017 at 6pm at the Community Center, 405 Tecopa Hot Springs Road, Tecopa, CA, 92389

- I.** Call to order and determination of quorum
Robin Flinchum, Chairperson
Amy Noel, Vice Chairperson
Jim Furlough, Secretary
Gary Barkley, Director
Jon Zellhoefer, Director

Present: Chairperson Robin Flinchum, Secretary Jim Furlough, Director Jon Zellhoefer, Chief Administrator Carl Dennett, Fire Chief Larry Levy (by phone)

Visitors: Sam Fann

Chairperson Flinchum called the meeting to order at 6:02 pm, called roll and established a quorum.

II. Confirmation of Agenda/Reading of Minutes

Reading of the unapproved minutes of the January 2017 Regular Meeting was postponed by a motion from Chairperson Flinchum, seconded by Director Furlough. Motion passed 3,0,0.

Reading of the unapproved minutes of the May 2017 Regular Meeting. Chair Flinchum moved to accept with an adjustment to referenced Water Project hours. Second by Director Zellhoeffer. Passed 3,0,0.

Reading of the unapproved minutes of the May 2017 Closed Session re: Administrative Assistant applicants. Motion by Chair Flinchum to approve as presented. Second by Director Furlough. Passed 3,0,0.

III. Public Comment

No public comments.

IV. Correspondence for possible Board action and/or review

A general directive issued from the Inyo County Clerk's Office to sync staggered 2 and 4 year terms of Board Director positions to coincide with the General Election. Chair Flinchum moved that a Resolution be drafted in compliance. Elected terms will be of 4 years in duration hereafter. Second by Director Furlough. Passed 3,0,0.

V. Consent Calendar

Consent calendar items are considered routine and are acted upon by the Board with a single action. Members of the audience wishing to provide public input may request that the Board remove the item from the Consent Calendar.

No consent calendar items

VI. Board, Officer, and Committee Reports

A. Board Member Reports

1. **Board Chair Report-** Nothing to report.

2. **Treasury Report** – In the absence of a Treasurer, Chair Flinchum moved to defer the Treasury Report to a subsequent meeting. Second by Director Furlough. Passed 3,0,0.

a. **Transaction Report-** Motion by Chair Flinchum to postpone. Second by Director Zellhoefer. Passed 3,0,0.

B. Fire Chief's Report (Chief Levy attending by phone)

SIFPD responded to 4 calls this month. 3 medical. 1 motor vehicle. Chief Levy's attendance of the final Chief's Meeting prior to his retirement is upcoming. Efforts to coordinate delivery of the 2010 Ford Expedition (donated from Inyo County) at that same time are now underway.

C. Chief Administrator's Report

The 1999 Ford Expedition donated from Olancho Cartago Fire Protection District is in good running order after a fluid change and replacement of the front brakes. ICEMA fees for 2016 Medical Oversight disputed by Inyo Chiefs and Inyo County Health & Human Services have been waived following intervention by the Inyo County Board of Supervisors on behalf of EMS. Delivery date of ICEMA grant-funded Panasonic "Tough Book" laptops remains undetermined.

Dates of transition of staff positions as follows:

July 17, 2017- Chad Zalunardo official start date as Administrative Assistant.

August 1, 2017- Carl Dennett official start date as incoming Fire Chief.

August 17, 2017- Larry Levy retirement and official end date as outgoing Fire Chief.

August 17, 2017- Larry Levy official start date as Battalion Chief.

D. Committee Reports

1. **Property Tax-** Chief Levy and Admin Dennett will undertake the annual property survey and tax assessment for the Inyo County Auditor's Office upon the return of Chief Levy.

2. Budget

a. **Grants update-**No report

b. **Review budget changes relevant to staff changeover-**No changes

3. Fundraising-

a. **Upcoming Events-**Director Noel joined the meeting in progress at 6:30pm and reported that Moody Scott is scheduled to perform the second weekend of October. A BBQ event at St. Therese Mission is tentatively scheduled for August 13th, 2017.

b. **T-shirt sales and jar money-** No report

c. **Planning Fall fundraiser-** No report

4. Development Committee-No report

VIII. Old Business

A. Update on water treatment facility project- Chief Levy provided a full update report. Work on the water dispensing machine progresses. Samples collected and delivered to lab. Awaiting results. July 1st target date set for kiosk to open and water sales to commence.

B. Update on mobile home installation at permanent fire station- Chief Levy provided a full update report. Ongoing discussions with Inyo County regarding water source and septic hookups for mobile. Reassessment after August 1st as to placement of station septic tank, completion documents, final permit approval, and anticipated date of scheduled delivery and set-up of mobile by mover. Chief Levy committed to managing the project through to completion post his retirement date if needed.

C. Review and finalize new job descriptions-No changes or additions. Review again in July.

IX. New Business- No new business

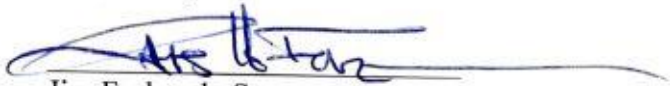
X. Evaluate Distribution of Workload
No serious concerns.

XI Good of the Order
No discussion.

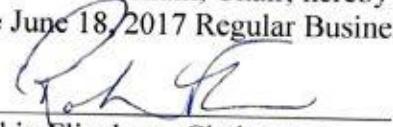
XII Suggested Agenda Items for Next Meeting
Director Zellhoefer suggested the establishment of a heating and/or cooling center in the event of thermal emergency weather alerts. Discussion of extant protocols for resident usage of the Tecopa Community Center in this capacity resulted in consensus that this item had been previously addressed.

XIII Adjournment to the next Regular board meeting, July 20, 2017, Tecopa Community Center.
Motion made by Chair Flinchum to adjourn. Seconded by Director Furlough. Motion passed 4,0,0.
Meeting adjourned at 6:45 pm.

Prepared by:


Jim Furlough, Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the June 18, 2017 Regular Business Meeting of the Board of Directors, Southern Inyo Fire Protection District.


Robin Flinchum, Chairperson