

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
January 30, 2019

The Governing Board of the Southern Inyo Fire Protection District held a Regular Business Meeting on Wednesday, January 30, 2019 at 6:00 pm at the Hurlbut Rook Community Center, Tecopa, CA 92389

I. Call to order and determination of quorum:

Jon Zellhoefer, Chair
Aaron Smith, Vice-Chair
Ed Thomas, Treasurer
Gary Barkley, Director
VACANT, Secretary

Present: Chairperson Jon Zellhoefer, Vice Chairperson Aaron Smith, Treasurer Ed Thomas, Director Gary Barkley, Fire Chief Carl Dennett, Volunteer Clerk Suzi Dennett.

Visitors: Sarah Hyde, Jim Furlough, Larry Levy

Chair Zellhoefer called the meeting to order at 6:01pm, called roll, and established a quorum.

II. Confirmation of Agenda/Reading of Minutes

Motion by Aaron Smith to confirm Agenda. 2nd Gary Barkley. 4,0,0. Motion by Chair Zellhoefer to approve the minutes of the 12/19/18 Regular Meeting. 2nd by Vice Chair Smith. 4,0,0.

III. Public Comment-None

IV. Correspondence for possible Board action and/or review

A. Jim Furlough-Letter of Resignation. Jim to follow through with filing exit forms with County Clerk.

B. Alisha McMurtrie/Amy Shepherd- Request for audience. Chair Zellhoefer motioned to change the March 2019 meeting date from Wednesday, March 20th to Wednesday, March 27th and to schedule one hour prior to the regular meeting to accommodate the presentation. Treasurer Thomas second. 4,0,0.

C. Larry Levy-Request to amend the November 2018 meeting minutes. Subsequent to Board review, Chief Dennett was directed by the Board to draft an official letter confirming receipt of a letter of resignation addressed to the Board, written by Larry Levy, dated 19 October 2018. No amendment.

V. Consent Calendar- No items.

VI. Board, Officer, and Committee Reports

A. Board Member Reports

1. Board Chair Report- No report

2. Treasury Report- Ed Thomas to review last 5 years of budgets and expand line items.

B. Fire Chief's Report- Chief Dennett reported 4 medical, 2 fire, 1 SAR, 1 standby.

Successful "Accident Reporting" class with Corporal Graeff and Deputy Seaton on 1/16/19.

Tyson Sparrow, Aaron Holmberg, Shane Riley assisted in correcting placement of handicap sign.

Tanya Henderson, Claudia Andracki, and Alexis Graeff will attend NAEMSE Instructor training.

6 EMT students, including Jim Furlough, are going strong. A generous donation of mechanical drawing skills and pledge of matching funds toward purchase of septic pipe have been received.

C. Administrative Report-Board vacancy posting. Chair Zellhoefer motion to establish minimum of 24 rather than 30 days for posting of Notice of Vacancy. Gary Barkley second. 4,0,0. Clerk directed to draft and post Notice of Vacancy prior to close of business on January 31, 2019.

D. Mechanic's Report- Jim Furlough achieving all repair targets and exceeding expectations.

1. State of the Motor Pool-Fleet Status reported to Board.

E. Committee Reports

1. Property Tax-No report

2. Budget

a. 2019 Budget Committee- Public Notice to be posted inviting any interested persons to serve on the Budget Committee. Vice Chair Smith offered to assist Treasurer Thomas.

Treasurer Thomas accepted the help and offered to assist with Policy Review Committee.

3. Fundraising-No report

4. Development-Tyson Sparrow helping to move the project forward with references and advice.

VII. Old Business

A. Update on mobile home set up - Roof lapping, tie-downs, and septic install pending.

B. Report on Water Kiosk

1. ICEHS Lab Results-No issues. Report provided to Board.

2. Operator Certification/Testing Information- Testing to be scheduled in March.

3. Review/revise/adopt kiosk maintenance job description- Postponed.

VIII. New Business

A. Discuss candidates for Operator Certification- 3 qualified candidates are interested. Ryan Thomas, Jim Furlough, and Aaron Smith have volunteered to obtain the required credential.

IX. Evaluate distribution of workload- Manageable.

X. Good of the Order-Great.

XI. Suggested Agenda Items for Next Meeting-“Task Description” for Water Kiosk volunteers.

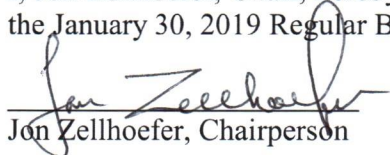
XII. Adjournment to the next Regular Board Meeting, Wednesday, February 20th, 2019, 6PM, Hurlbut Rook Community Center, 405 Tecopa Hot Springs Road, Tecopa, California, 92389

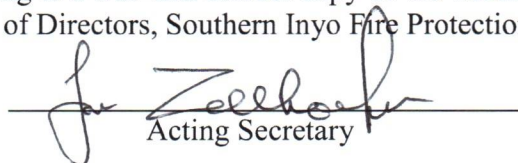
Chair Zellhoefer motion for date change to **Wednesday February 27th, 2019, 6PM**, to ensure adequate time (24 days) for public posting of Notice of Vacancy. 2nd by Ed Thomas. 4,0,0. Motion to adjourn by Chair Zellhoefer. 2nd by Vice Chair Smith. 4,0,0. Meeting adjourned at 7:32 PM.

Prepared by:

Suzi Dennett, Volunteer Board Clerk

I, Jon Zellhoefer, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the January 30, 2019 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.


Jon Zellhoefer, Chairperson


Acting Secretary