

SOUTHERN INYO FIRE PROTECTION DISTRICT
APPROVED MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, May 17, 2023

The Governing Board of the Southern Inyo Fire Protection District held a regular business meeting on Wednesday, May 17, 2023 at 6pm at the St. Therese Mission in Charleston View.

I. Call to order and determination of quorum

Present: Robin Flinchum, Chair, Jon Zellhoefer, Vice-Chair, Linda Lee, Treasurer, Spencer McNeal, Secretary, Ian Zatarain, Director, Gary Barkley, Mike Jerry, Christian and a couple of other Charleston View residents. Flinchum established a quorum and started the meeting at 6:03pm.

II. Confirmation of Agenda/Reading of Minutes:

- A. Approve minutes from April regular meeting. Lee moves to approve minutes as presented, Zatarain seconds. Carries 4-0-0.

III. Good of the Order

IV. Public Comment: 3 minutes per participant

V. Correspondence

VI. Board, Officer and Committee Reports

- A. Board Member Reports
- a. Board Chair Report
 - b. Treasury/Budget Report
 - b.i. Budgeting In-Service with Amy Shepherd 5/31/23, 5pm
 - b.i.1. Will call a special meeting
 - b.ii. Will plan to do budget re-appropriations that are necessary at the in-service
 - b.iii. Zellhoefer moves to accept the treasurer's report as presented, Lee seconds, Carries 4-0-0.
- B. Fire Chief's Report
- a. 6 calls this month. 4 MVA, 1 EMS, 1 good intent
- C. Administrative Report
- a. Harassment training done for all employees
 - b. Jerry's redone plot plans of 501 Furnace Creek property were accepted by the County, BLM, etc. so everything is moving forward.
- D. Fleet Mechanic's Report
- a. State of Motor Pool
 - a.i. S-71 AC broken so S-73 currently in service
 - a.ii. 2782 is stalling out again. Larry looking at it.
- E. Committee Reports
- a. Water Kiosk
 - b. Fundraising

VII. Old Business

- A. Update from chief on fire inspections
- B. Fire water tower/firehouse update
 - a. Report from Dan Macbrohn on new fire house progress
 - b. Motion to spend up to \$600 for conduit to be laid so as to put in subpanel at 501 Furnace Creek property. Lee motions, Zatarain seconds. Carries 4-0-0.
 - c. Seeking capital improvement grants (Infrastructure money)
 - c.i. \$1.2M grant for new fire stations looks good but timing is unknown
 - d. Zellhoefer will call the County about getting electrical conduit installed up at the 501 Furnace Creek property as well as installing waste hookups for his trailer to be used as temporary office
- C. Recruiting and training EMTs and firefighters
 - a. Update on training class
- D. Discuss/resolve incomplete conditional use permit
 - a. Plot plans update. Given during Admin report
- E. Review of board policies
 - a. Remove this item

VIII. New Business

- A. Chief Reynolds' resignation
 - a. Add agenda item at the end of special meeting to approve the new employment scheme
 - b. Jerry will put together new job descriptions and written proposal for the new administrator/chief roles for the board to approve
- B. Tax assessment time
 - a. Jerry will work with Macbrohn and Levy
- C. Create a fee schedule for fire inspections
 - a. Tabled
- D. Order filters and UV light for water kiosk
 - a. Taken care of
- E. Porta potties for new property
 - a. Tabled
- F. 'R2023-01_Approving Fire Risk Management Services JPA' resolution
 - a. Zellhoefer moves, Zatarain seconds Carries 5-0-0.
- G. Re-appropriate \$800 more into 5253 to cover semi-annual audit charges
 - a. Lee moves to re-appropriate \$800 from object code 5901 to 5253. McNeal seconds. Carries 4-0-0
- H. Budget
 - a. Tabled until in-service

IX. Evaluate Distribution of Workload

X. Good of the Order

XI. Public Comment: 3 minutes per participant

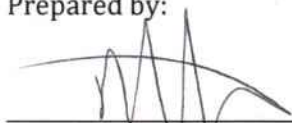
XII. Suggested Agenda Items for Next Meeting

- A. Charleston View property survey

XIII. Adjournment & Schedule Special Board Meeting: Wednesday, May 31, 2023 at 2PM

- A. Everyone moved. Carries 4-0-0. Meeting adjourned at 7:15.

Prepared by:



Mike Jerry, District Administrator/Secretary

I, Robin Flinchum, Chair, hereby certify that the foregoing is a true and correct copy of the Meeting Minutes of the May 17, 2023 Regular Business Meeting, Board of Directors, Southern Inyo Fire Protection District.



Robin Flinchum, Board Chairperson



Spencer McNeal, Board Secretary